Athlos Academy of St. Cloud

Minutes
Board Meeting

Date and Time
Monday May 20, 2019 at 5:00 PM

Location
Athlos Academy of St. Cloud, 3701 33rd Street South St. Cloud, MN 56301

Directors Present
A. Dierkes, A. Grimsley, A. Schwenzfeier, B. Schwitalla, N. Yussuf, R. Hull

Directors Absent
A. Ali

Ex-Officio Members Present
R. Vetsch

Non Voting Members Present
R. Vetsch

Guests Present
J. Turgeon

I. Opening Items

A. Call the Meeting to Order
   B. Schwitalla called a meeting of the board of directors of Athlos Academy of St. Cloud to order on Monday May 20, 2019 @ 5:03 PM at Athlos Academy of St. Cloud, 3701 33rd Street South St. Cloud, MN 56301.

B. Record Attendance and Guests
Justin Mann (via zoom)
Bobby LaBorde (via zoom)
Darin Knicely (via zoom)

Brittney Schoephoerster
Katie Jacobson
Angela Schmitz
Jodi Young
Angela Jambretz
LuAnn Schroll
Joan Stanly
Shelbi Pool
Rose Osgood

C. Call For Conflicts
None

D. Public Comment
None

E. Election of Board Officers
Jill coordinated the officer elections. Open to staff, parents, and the board.
Motion for nominees for Chair:
Andrew motions to nominate Noor Yussuf
Noor motions to nominate Andrew Grimsley, who declines
Brenda motions to nominate herself
Ballots handed out, collected, and tallied. 15 votes for Noor Yussuf.
Motion to appoint Noor Yussuf as the board chair:
Brenda Schwitalla, 2nd: Andrew Grimsley
Motion carries

Nominations for Vice Chair
Rebecca nominates Andrew Grimsley
Noor also nominates Andrew Grimsley
No paper ballot needed
Motion to appoint Andrew Grimsley as vice chair
Noor Yussuf 2nd: Brenda Schwitalla
Motion carries

Nominations for Treasurer
Brenda nominates Rebecca Hull
No paper ballot needed
Motion to appoint Rebecca Hull as Treasurer
Brenda Schwitalla 2nd: Andrew Grimsley
Motion carries

Nominations for Secretary
Rebecca nominates Brenda Schwitalla
No paper ballot needed
Motion to appoint Brenda Schwitalla as Secretary
Rebecca Hull 2nd: Noor
Motion carries
II. Consent Agenda

A. Meeting Minutes 5-9-2019, Special Meeting
   R. Hull made a motion to approve minutes from the Special Meeting on 05-09-19.
   B. Schwitalla seconded the motion.
   The board VOTED unanimously to approve the motion.

B. Meeting Minutes 4-29-2019
   R. Hull made a motion to approve minutes from the Board Meeting on 04-29-19.
   B. Schwitalla seconded the motion.
   The board VOTED unanimously to approve the motion.

III. Board Development

A. Mission Statement
   Read by Noor Yussuf

B. Monthly Board Development
   Jill presented a power point talking about the relationship between the executive
director and the school board. Talked about the communication between the two
and things they will work on together.

IV. Administrative Reports

A. Director's Report
   Kindergarten Roundup was held in early May with the help of our staff. AASC had
a booth at the YMCA Move and Groove 5K for marketing. The color run was held
by the PTA at the school last weekend. A humility event was held at the school on
Friday where the students washed cars for the public and donations were
collected. Interviews are being done for next year. Randy outlined those new
hires who are being done to fill positions of those staff not returning. Preliminary
MCA test results are in. Math scores are up 4% from last year. Reading is up 6%.
Access testing (EL) is complete and 18 students have tested out of the program.
Master schedule, PD, and assessment schedules are being worked on. Summer
Institute is coming up in June for staff to attend at Home Court. Summer school
will be starting the 2nd week of June.

B. Athlos Report

C. Finance Report
   83.3% of the way through the year. Building lease aid application was accepted
and approved. Spoke about cash flow and revenues that are expected. Spoke
about the food service department. Went over the balance sheet that was
supplied in the board packet, cash flow, and revenue and expenditures.

   Motion to accept the finance report as presented:
   Andrew Grimsley
   2nd: Brenda Schwitalla
   Motion carries

D. Enrollment Report
Current enrollment is at 579. 493 (482 confirmed) returning students including 11 unknown intent to returns. 116 new offers accepted and 98 of those have completed the paperwork. Enrollment projection for next year as of today is 582.

V. Discussion Items

A. Charter Renewal
   AASC charter has been renewed for 3 years from Volunteers of America. This will need to be reviewed by a legal team and then approved at next months board meeting.

B. Annual Board Calendar
   Jill presented a preliminary board calendar. School Board meetings will still take place on Monday, at 5:00 pm, and maintains the same structure as the current calendar. Randy suggested moving the November meeting to the 4th Monday (25th) and skip the December meeting due to the Holiday. Board discussion. The finance meeting schedule was reviewed and proposed the meetings be moved to the 3rd Monday of the month at 7:30 am. Governance committee meetings will continue to be at 4:00 before the school board meeting.

VI. Action Items

A. Board Committee Appointments
   Finance Committee:
   Noor would like to appoint Rebecca Hull as the chair of the finance committee
   Noor Yussuf
   2nd: Andrew Grimsley
   Motion carries
   Appoint 2 board members to the Governance Committee:
   Motion to appoint Brenda Schwitalla as the chair governance committee:
   Noor Yussuf
   Andrew Grimsley
   Motion carries
   Motion to appoint Andrew Grimsley as a member of the governance committee:
   Noor Yussuf
   Rebecca Hull
   Motion carries
   Motion to appoint Shelbi Pool as a member of the governance committee:
   Rebecca Hull
   Aaron Schwenzfeier
   Motion carries
   Andrew Grimsley has a community member that is interested in being a part of the finance committee.
   Motion to appoint John Scott Johnson to be a member of the finance committee as a community member
   Rebecca Hull
   Brenda Schwitalla
   Motion carries
B. **WBWF Annual Goals**
   Goals for the WBWF were set and approved last year. Randy explained these goals. No approval is needed from the current board.

C. **Policy 4038 Employee Leave**
   Section 3: B.5. Verbage has been changed regarding doctors note needed for 3 consecutive days off. Now states that a note is only needed if absence does not have prior approval.
   A. Grimsley made a motion to approve employee leave policy 4038.
   A. Schwenzfeier seconded the motion.
   The board **VOTED** unanimously to approve the motion.

D. **Employee Benefits**
   Our insurance went out to bid to lower premium costs. This will lower the employee premiums as well as the cost to the school and will open the insurance options to staff.
   A. Schwenzfeier made a motion to employee benefits.
   A. Grimsley seconded the motion.
   The board **VOTED** unanimously to approve the motion.

E. **New Hires**
   R. Hull made a motion to approve new hires.
   B. Schwitalla seconded the motion.
   The board **VOTED** unanimously to approve the motion.
   Kris Williams - EL Teacher

F. **Policy 2008- Signature Authority**
   Jill explained the policy. Adds that: Lead school administrator, board chair, and clerk shall sign each teacher contract. Jill will clarify who "clerk" is referring to.

   B. Schwitalla made a motion to table this discussion to next month while Jill gets clarification on "clerk".
   A. Schwenzfeier seconded the motion.
   The board **VOTED** unanimously to approve the motion.

VI. **Closing Items**

A. **Adjourn Meeting**
   A. Schwenzfeier made a motion to adjourn the meeting.
   B. Schwitalla seconded the motion.
   The board **VOTED** unanimously to approve the motion.
   There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,

N. Yussuf