



**ATHLOS ACADEMY OF ST. CLOUD
BOARD OF DIRECTORS MEETING
AGENDA**

Date: Monday, February 25th, 2019 Time: 5:00 to 7:00 p.m.
Location: 3701 S 33rd St., St. Cloud, MN, Room 133

Board Members	Present/Absent
Jackie Hoyhtya	A
Josh Hirschfeld	P
Aaron Schwenzfeier	P
Brenda Schwitalla	P
Rebecca Hull	P
Minutes Recorded by: Amy Dierkes	P
School Leader: Randy Vetsch (P) Athlos Academies: Darin Knicely(P), Bobby LaBorde (P), Jill Turgeon (P), Dominic Clayton (P) Community Members: Belinda Bergren, Jodi Young	

The meeting was called to order at __ 5:00 PM __

Topic	Description	Who	Pg #
Consent agenda	Approval of: February agenda January Minutes Josh: Add School board election update to discussion items Line of credit promissory note as discussion item Add Skyward signature to action items Motion to approve the Feb minutes and the above changes to the agenda: Aaron Schwenzfeier 2 nd : Rebecca Hull Motion carries	Jackie Hoyhtya	
Call for Conflicts (1 min)	None		
Public Comments (5 min)	None		
Board Development			
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character.		



	Read by: Josh Hirschfeld		
Monthly Board Development (10 min)	<p>Agenda Development</p> <p><i>Discussed board training. Presented Power Point on Onboarding, Annual workshop, and Training modules/RRP Quick-takes. Talked about an effective and efficient agenda and how to get that out in a timely manner.</i></p>	Jill Turgeon	
Committee Reports			
Director's Report (10 min)	<p>Update on progress on key priorities at AASC</p> <p><i>New format of the Athlos newsletter that will focus on the 3 pillars. A Showcase was held last weekend to boost enrollment. A marketing team has been established to come up with new ideas for marketing our school to the public. Hiring update. Starting to talk about budgeting for next year. Bergan KDV will be taking over as our accounting firm on April 1st. A PD day was held with the focus on student engagement. 2nd round of teacher evaluations are being done with the hopes of being done the end of March. Access testing is almost complete. MCA testing will start April 8th. Starting to work on VOA renewal application. Spoke about Athlos support that has been happening.</i></p>	Randy Vetsch	
Athlos Report (5 min)	<p>Update on homecourt projects being conducted to support AASC</p> <p><i>Introduced Dominic and his role with performance character. School operations team is working on enrollment, lottery, marketing. Letter of intent to go out March 1st for staff. Bobby is working with Bergan KDV on the transition to them.</i></p> <p>Camille: <i>(Update on board elections)</i></p>	Darin Knicely	



	<p><i>Sent numerous emails to families. Posting on social media and website and a press release has been sent. No applications have been submitted to date.</i></p> <p><i>March 4th the election window opens until March 21st</i></p> <p><i>March 25-announcement of results</i></p> <p><i>May 20th will be the seating of new members</i></p>		
Enrollment Update (5 min)	<p>Enrollment Update</p> <p><i>587 students as of this morning. Intent to return results: 388 are returning, 45 are not returning. 118 have not responded. 72 applications received for next year, 53 are for kindergarten. Board discussed opening 1st grade to the 5 on the waitlist for next year.</i></p>	Justin Mann	
Enrollment Marketing and Recruitment (5min)	<p>Discussion about recruitment and enrollment efforts</p> <p><i>Presented historical and demographic data regarding membership trends. Talked about student recruitment efforts which include digital advertising, flyer distribution, community events, and open house events and how many students were recruited from those efforts. Daytime open houses will be held on Wednesday mornings and Friday afternoons. Flyers and posters have been distributed and a school-level recruitment committee has been created.</i></p>	Camille Wells	
Monthly Financials and Finance Committee (10 min)	<p>Review January financial statements</p> <p><i>Positive cash flow for the month. Discussed revenue in regard to Sped, Title, and the Gen Fund. Spending is on track. Discussed expenditures and liabilities. Presented details of the</i></p>	Bobby Laborde and Finance Committee Chairperson	



	<p>revenue/expenditure report for the revised budget.</p> <p><i>Motion to accept the directors report, Athlos report, enrollment update, enrollment marketing and recruitment, monthly financials and finance committee reports:</i></p> <p><i>Rebecca Hull</i></p> <p><i>2nd: Brenda Schwitalla</i></p> <p><i>Motion Carries</i></p>		
Discussion Items			
FACE Committee (5 min)	<p>Discuss the addition of a FACE (Family and Community Engagement) Committee</p> <p><i>Feels like our parents are not committed and invested to the school. The board discussed ways to get parents more involved.</i></p>	Brenda Schwitalla	n/a
Packet Timeliness (5min)	<p>Review of the board's expectation of agenda, packet and posting timelines.</p> <p><i>Discussed getting the agenda sent out in a timely manner.</i></p>	Jackie Hoyhtya	
Review 2019-20 Proposed School Calendar (10 min)	<p>Review proposed calendar for the 2019-20 school year</p> <p><i>This will be addressed next month as the district calendar has not been released.</i></p>	Justin Mann, Randy Vetsch	
WBWF Committee (10 min)	<p>Discuss timeline for recruiting members and approving WBWF Plan</p> <p><i>Athlos needs to setup an advisory team to help establish the goals that are outlined by the state. Over the next month, these committees will be formed and presented to the board. These committees will report to the board on the growth and development that is happening. An annual meeting will be held.</i></p>	Randy Vetsch, Justin Mann	

Action Items			
2019-2020 Lottery (30 min)	Conduct the lottery for the 2019-20 school year <i>Motion to not conduct a lottery: Rebecca Hull 2nd: Aaron Schwenzfeier Motion carries</i>	Jackie Hoyhtya	
New Hires (5 min)	Approve employment agreements for new staff <i>Wendy Meierhofer – Sped Para Tyler Ahrens – Maint. Manager Motion to approve new hires: Rebecca Hull 2nd: Aaron Schwenzfeier Motion carries</i>	Randy Vetsch and Abby Fereday	
LOC Promissory Note	Propose approval to sign LOC promissory note for property taxes <i>A discussion on who is responsible to sign the document. At this time, Josh is not comfortable signing his name on the note. Darrin suggested that it is discussed in the next finance committee. Bobby and Josh will discuss this further.</i>	Bobby Laborde	

Next Regular Meeting: March 25th, 2019

Adjournment: 6:28 pm

**Motion to adjourn:
 Rebecca Hull
 2nd: Aaron Schwenzfeier
 Motion Carries**