



**ATHLOS ACADEMY OF ST. CLOUD  
BOARD OF DIRECTORS MEETING  
AGENDA**

Date: Monday, January 21st, 2019    Time: 5:00 to 7:00 p.m.  
 Location: 3701 S 33<sup>rd</sup> St., St. Cloud, MN, Room 133

Board Members	Present/Absent
Jackie Hoyhtya	P
Josh Hirschfeld	A
Aaron Schwenzfeier	P
Brenda Schwitalla	A
Rebecca Hull	P
Minutes Recorded by: Amy Dierkes	P
School Leader: Randy Vetsch (P) Athlos Academies: Darin Knicely (via zoom ), Bobby LaBorde (P), Matt Kotter (P)	

The meeting was called to order at \_\_\_ 5:01 pm \_\_\_

Topic	Description	Who	Pg #
Approval of Agenda (1 min)	Motion to approve the agenda: Rebecca Hull 2 <sup>nd</sup> : Aaron Schwenzfeier Motion carries		1-2
Approval of Meeting Minutes (1 min)	Approval of November 26, 2018 Minutes Motion to approve: Rebecca Hull 2 <sup>nd</sup> : Aaron Schwenzfeier Motion carries	Josh Hirschfeld	3-8
Call for Conflicts (1 min)	None		
Public Comments (5 min)	Katie Ancel: Would like to address an incident that involved her child and another student.		
<b>Board Development</b>			
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character.  Read by: Jackie Hoyhtya		

<p>Monthly Board Development (10 min)</p>	<p>Board Member Roles and Responsibilities; Training Requirements</p> <p>Darin presented a slideshow on board responsibilities and discussed slides in detail. Introduced Jill Turgeon. She was hired by Athlos Academies for board governance.</p>	<p>Darin Knicely</p>	<p><i>Handouts may be provided</i></p>
<p><b>Committee Reports</b></p>			
<p>Director's Report (10 min)</p>	<p>Update on progress on key priorities at AASC</p> <p>Monthly newsletters going to parents, enrollment meetings are being held, flyers are being disbursed to the community to boost enrollment. Job postings are out for 2 para positions and a maintenance manager. PD day on Jan 4<sup>th</sup> for Study Island and reading eggs curriculum. This is much more geared toward MN standards and gives us more detailed results. PD day was held today regarding student engagement. Spoke about Home Court support that has been happening. Nutrition services has gotten some support. VOA conference was attended by Randy Vetsch and Aaron Schwenzfeier. Randy attended the Athlos winter institute in Boise.</p>	<p>Randy Vetsch</p>	<p>9-10</p>
<p>Athlos Report (5 min)</p>	<p>Update on homecourt projects being conducted to support AASC</p> <p>Darin spoke about program support that has been done by Home Court to AASC. School operations has assisted in alternate meal program rollout. Enrollment and student information support is being given. Bobby has been giving support for the audit and internal finance. Website is being updated.</p>	<p>Darin Knicely</p>	<p>11-12</p>



	<p>Motion to accept directors report and Athlos report: Aaron Schwenzfeier 2<sup>nd</sup>: Rebecca Hull Motion carries</p>		
Enrollment Update (5 min)	<p>Enrollment Update</p> <p>596 as of this morning. 9/10 that have left last week were middle school. 7 new students have started in the lower grades.</p>	Abby Fereday	13
Monthly Financials and Finance Committee (10 min)	<p>Review November -December financial statements</p> <p>Mid year report as of December. A lot of variance in the finance statements. Spoke about revenues and expenditures as of December.</p> <p>Motion to receive Rebecca Hull 2<sup>nd</sup>: Aaron Schwenzfeier Motion carries</p>	Bobby Laborde and Finance Committee Chairperson	14-26
<b>Discussion Items</b>			
Audit Review (10 min)	<p>Review Annual Financial Audit findings</p> <p>Nancy Schultzenberg from Bergan KDV introduced herself. Discussed financial audit. Explained findings and went over them in detail with handouts provided. Reviewed the financial analysis that was provided in regard to revenue and expenditures in both the general fund and the food service fund.</p>	Bergan KDV, Bobby LaBorde	27- See separate documents
FACE Committee (5 min)	<p>Discuss the addition of a FACE (Family and Community Engagement) Committee</p> <p>Brenda is not present. This will be moved to next months meeting.</p>	Brenda Schwitalla	n/a
Spring Re-Hire and New Hire Process and Timeline (10 min)	<p>Review Spring Re-Hire and New Hire Process and Timeline</p>	Abby Fereday	28



	<p>Feb 1<sup>st</sup> intent to return forms will be distributed to staff to be due Feb 15<sup>th</sup>. At that time the recruitment team will look at open positions and start with staffing efforts. March 1<sup>st</sup>, staff will receive intent letters with either an invitation back for 2019-2020 school year OR if on improvement plan, they will get a pending invitation. April and May recruitment efforts will ramp up. April 15-May 15 – offer letters will be distributed.</p>		
<p>Board Member Elections Update (5 min)</p>	<p>Update on interest pool and election timeline</p> <p>Camille: January 2<sup>nd</sup>-notice of election via email, website, social media, and a press release. Reminder emails will go out. Election window will be open March 4-21. March 25 – results will be announced. April will be board orientation and a transition month for new members, and May 20<sup>th</sup> will be the seating of new members at the board meeting.</p> <p>Randy: He is aware of 1 parent and 2 community members that are interested in the open board seats.</p>	<p>Camille Wells and Randy Vetsch</p>	<p>n/a</p>
<p>Board on Track (15 min)</p>	<p>Discuss the use of Board on Track</p> <p>Darin shared the Board on Track system. This is an online system which documents board documents, agendas, attendance, meeting dates and times, minutes, and misc. board management tools. He reviewed more capabilities of the online tool such as assessments, CEO evaluations, committees, and trainings. Each member will be given a user name and password to log on and access the board information.</p>	<p>Darin Knicely</p>	<p>n/a</p>
<p><b>Action Items</b></p>			
<p>Mid-Year Budget Adjustment (10 min)</p>	<p>Approve mid-year budget adjustment per recommendation from Finance Committee</p> <p>Discussed summary document provided in the packet noting changes</p>	<p>Finance Committee Chairperson, Bobby LaBorde</p>	<p>29-36</p>

	<p>and proposed changes. Spoke about the food service account and the general fund. Finding ways to save money in the food service program. Went through adjustments proposed in detail. (Please see the board packet outlining these proposed adjustments)</p> <p><b>Matt:</b> Introduced himself as Chief Development officer for Athlos Academies. Stated that most schools get property tax exemptions because the school is the beneficiary. Stearns county will not offer an exemption because the land is owned by a for profit company even though the school is non-profit, therefore AASC is responsible for the property taxes. A school can create an ABC which would exempt them from the property taxes. An ABC cannot be established for 5 years after the business is opened. Matt proposed that Athlos Academies pays the due property taxes and AASC pays that note back to them.</p> <p>Motion to approve the mid year budget adjustments proposed by Bobby and the finance committee.        Rebecca Hull        2<sup>nd</sup>: Aaron Schwenzfeier        Motion carries</p>		
Acoustic Panels in Gymnasium (5 min)	<p>Consider Approval of Installation of Acoustic Panels in the Gymnasium per recommendation from the Finance Committee</p> <p>The finance committee recommends doing option #1 as presented by St. Cloud Acoustics to do ½ ceiling and ½ wall sound panels for \$35,770.</p> <p>Motion to approve option #1 as presented by St. Cloud acoustics        Rebecca Hull        2<sup>nd</sup>: Aaron Schwenzfeier        Motion carries</p>	Finance Committee Chairperson, Bobby LaBorde	37-38
Policy Approval (5 min)	Approve changes to policy 5507 – Suspension and Expulsion, per	Governance Committee Chairperson	39-55

	<p>recommendation from Governance Committee</p> <p>Old policy did not meet all requirements of pupil fair dismissal act. Policy was revised to meet the requirements.</p> <p>Motion to approve the changes to policy 5507: Aaron Schwenzfeier 2<sup>nd</sup>: Rebecca Hull Motion carries</p>		
Enrollment Caps (10 min)	<p>Approval of enrollment caps</p> <p>Jan 1<sup>st</sup> enrollment opened. Intent to return forms went out out Jan 4. Lottery date is set for Feb 25. Discussed info on enrollment that was provided in packet. Proposing to set caps at their cap. Will review as the Feb lottery date gets closer.</p> <p>Motion to set caps as proposed Option A in handout: Aaron Schwenzfeier 2<sup>nd</sup>: Rebecca Hull Motion Carries</p>	Abby Fereday	56
New Hires (5 min)	<p>Approve new hires</p> <p>Joan Stanly as an EL Teacher Mohamed Yussuf as an EL Para</p> <p>Motion to approve new hires: Rebecca Hull 2<sup>nd</sup>: Aaron Schwenzfeier Motion Carries</p>	Randy Vetsch and Abby Fereday	<i>Handouts provided</i>

Next Regular Meeting: February 25<sup>th</sup>, 2019

**Adjournment: 6:40 pm**

Rebecca Hull  
2<sup>nd</sup>: Aaron Schwenzfeier  
Motion Carries