



**ATHLOS ACADEMY OF ST. CLOUD
BOARD OF DIRECTORS MEETING
AGENDA**

Date: Monday, November 26, 2018 Time: 5:00 to 7:00 p.m.

Location: 3701 S 33rd St., St. Cloud, MN, Room 133

Board Member	Present/Absent
Jackie Hoyhtya	P
Josh Hirschfeld	P
Aaron Schwenzfeier	P
Brenda Schwitalla	P
Stephanie Gardner	P
School Leader: Randy Vetsch (P) Athlos Academies(via Zoom): Darin Knicely, Bobby LaBorde, Abby Fereday, Brian Mills, Mariah Smith, Camille Wells	

The meeting was called to order at _5:01 pm_____

Topic	Description	Who	Pg #
Approval of Agenda (1 min)	Josh: Add gym acoustics under discussion items Jackie: flip flop board appointment and review by-laws Randy: move board appointment right before board development Motion to approve the agenda with the above mentioned changes: Josh Hirschfeld 2 nd : Brenda Schwitalla Motion carries		
Approval of Meeting Minutes (1 min)	Approval of October 22, 2018 Minutes Motion to approve: Josh Hirschfeld 2 nd : Stephanie Gardner Motion Carries	Jacqueline Hoyhtya	
Call for Conflicts (1 min)	None		
Public Comments (5 min)	Tammy Evenson: Introduced herself, expressed concerns about the way the kitchen program is running. Would like more defined roles between AASC and home court and the nutrition management company. Jenna Kraemer: Introduced herself as the mother of a student here. Noted that she loves Athlos and her daughter loves Athlos however, she expressed concerns about the education her daughter		

	receives and questioned what Athlos is doing to continue education and growth?		
Board Development			
Monthly Board Development (10 min)	<p>Introduction to Consent Agenda; Discuss the use of a consent agenda for this board.</p> <p>Brian Mills spoke about a consent agenda and explained the process for using and creating it. It is a way to tighten up the procedure and utilize time effectively. The board would like to try it to see it in action to see if it would be useful.</p>	Darin Knicely	
Committee Reports			
Director's Report (10 min)	<p>Update on progress on key priorities at AASC</p> <p>Enrollment has been steady throughout the year. We have 5 new students starting soon. Hired a new sped teacher to fill the last opening who started Nov 12th. Audits are near completion. Nov 21st there was a PD day on ENVOY training for teachers for non-verbal communication in the classroom. Alternative meal option is being implemented to help collect lunch funds. Food Service audit was done and the report is being reviewed to become more cost effective. FAST bridge assessments will be done soon. New bus routes will be starting on Dec 3rd to shorten routes and help with behavior management. A bus app will be coming soon for families to track the bus. Spoke about home court support and visits.</p>	Randy Vetsch	
Athlos Report (5 min)	<p>Update on homecourt projects being conducted to support AASC</p> <p>Abby Fereday spoke about Home Court support in regard to programs, school operations, school finance, and Community Relations.</p>	Darin Knicely	

	<p>Motion to approve Directors report and Athlos report: Josh Hirschfeld 2nd: Brenda Schwitalla Motion carries</p>		
<p>Enrollment Update (5 min)</p>	<p>Enrollment Update</p> <p>Sitting steady at 609 to 610. Enrollment has been consistent all year.</p>	<p>Abby Fereday</p>	
<p>Monthly Financials and Finance Committee (10 min)</p>	<p>Review September financial statements.</p> <p>Bobby spoke about revenue and expenditures based on a 600 student enrollment budget. Gave a summary of revenue and expenditures. Reviewed the balance sheet.</p> <p>Motion to approve the monthly financials:</p> <p>Josh Hirschfeld 2nd: Aaron Schwenzfeier Motion carries</p>	<p>Bobby Laborde and Finance Committee Chairperson</p>	
Discussion Items			
<p>Gym Acoustics</p>	<p>Discussion on adding gym acoustics</p> <p>Bobby stated that we may need to make cuts in order to make this purchase. He is still doing some research and will keep in contact with the finance committee regarding this. He expects to have a good answer within the next 30 days and it will become a discussion item on the next finance committee agenda.</p>		
<p>Committee Meeting Calendar (3 minutes)</p>	<p>Review Board and Committee meeting calendar</p> <p>Reviewed the Annual Board and Committee Meeting Calendar for 2018-2019. There is no school on April 22nd so the board proposed moving the meeting to April 29th.</p> <p>Motion to approve moving April's board meeting to April 29th.</p> <p>Josh Hirschfeld</p>	<p>Jacqueline Hoyhtya</p>	

	2 nd : Aaron Schwenzfeier Motion carries		
Summary of Funds (5 minutes)	Review summary of additional or lack of additional funds for the 2018-19 school year Reviewed revenue/expenditure detail projections as of Nov 14 th .	Bobby LaBorde and Finance Committee Chair	
Action Items			
Policy Approval (5 min)	Approve changes to the below policies per recommendation from Governance Committee: 4002 – Background Check Added to the policy that background checks will be done annually. Motion to approve: Josh Hirschfeld 2 nd : Stephanie Gardner Motion carries	Governance Committee Chair	
Board Appointment (20 min)	Visitor introductions; board appointment for vacant position; consideration for board expansion Sadam Omar introduced himself and spoke about his background. Rebecca Hull introduced herself and spoke about her experience with school boards. She is interested in helping the board with direction and policies. Motion to appoint Rebecca Hull to board seat #2: Brenda Schwitalla 2 nd Josh Hirschfeld Motion carries	Jackie Hoyhtya	
Review Bylaws (10 min)	Review proposed amendments and revisions to Bylaws Director #2 needs to be appointed and the board would like to go from 5 members to 7. Discussed term end dates for these seats. Board discussion on whether the new members need to be elected following their appointment. Also discussed how many of the seats can be appointed at this time and what	Governance Committee Chair	

	<p>type of members the board would like to have.</p> <p>Motion to approve the changes to by-laws section 2.3 regarding board majority and board chair. In addition to that, clarification that elections will be held annually in May: Stephanie Gardner 2nd: Josh Hirschfeld Motion carries</p>		
Set Lottery Date (5 min)	<p>Approve lottery date for 2019-2020 school year</p> <p>Proposing lottery date of Feb 25th. Open enrollment window will open on January 1.</p> <p>Motion to approve lottery date of Feb 25th, 2019. Josh Hirschfeld 2nd: Aaron Schwenzfeier Motion Carries</p>	Randy Vetsch and Abby Fereday	
Enrollment Caps (2 min)	<p>Discuss enrollment caps</p> <p>Jackie would like Mariah to look at enrollment caps and numbers for next school year</p>	Jacqueline Hoyhtya	
Restrictive Procedures Plan (3 min)	<p>Review and approve revisions to Restrictive Procedures Plan per recommendation from Governance Committee</p> <p>Changing some practices from CPI to handle with care. Updating plan to be reflective of the training the staff has had.</p> <p>Motion to approve the restrictive procedures plan. Brenda Schwitalla 2nd: Stephanie Gardner Motion Carries</p>	Randy Vetsch and Darin Knicely	
New Hires (5 min)	<p>Approve new hires</p> <p>Cory Scheevel – Building Sub Lacy Ploof- Kitchen Staff Danielle Hager – Sped Teacher</p>	Randy Vetsch and Abby Fereday	

	Motion to approve new hires Josh Hirschfeld 2 nd Brenda Schwitalla Motion carries		
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Next Regular Meeting: January 21st, 2019

Adjournment: 6:37 pm

Motion to adjourn:
Brenda Schwitalla
2nd Josh Hirschfeld
Motion Carries