



**ATHLOS ACADEMY OF ST. CLOUD
FINANCE COMMITTEE MEETING**

Date: February 13th, 2017 Time: 8:30 AM
 Location: 3701 S 33rd St., St. Cloud, MN Room 310

Board Member	Present/Absent
Josh Hirschfeld	Present
Tom Swenson	Present
Lee Hoyhtya	Present
School Leader: Kathy Mortensen Athlos HQ: Jonathan Gillen, Jeff Gunther	Present

The meeting was called to order at 8:34_____

Topic	Discussion/Conclusion	Notes
Approval of Agenda		M: Lee; 2 nd : Tom
Approval of Minutes	Approval of January 9 th minutes	M: Lee; 2 nd : Tom
Call for Conflicts		No
Public Comments		No
Discussion Items		
Enrollment Update	Review of Enrollment report	472 right now, starting to track and recruit new students for '17-'18.
January Financials	Review of January Financial Statements	Reviewed financials.
CSP Grant Update	Update on purchases being made using CSP Grant money	Sweeper arrived, lockers purchased, estimate 3-4 weeks. Risers purchased, computers installed already. Dell projectors not working?
Lease Aid Update	Update on Lease Aid application	Completed and approved, should see payments in a couple days.
2017-2018 Budget Discussion	Review general budget preparation plan, discuss hiring and other needs	Jonathan will start preparing options soon. Start thinking about what we would like included in next year's budget.
Finance Policies	Review proposed finance policies	Reviewed.
Fundraising Policy	Discuss potential amendments to fundraising policy	Liability is a concern for door to door sales, especially for younger kids. Also must align with mission/vision. Will follow up with insurer for liability issues.



Hiring Plan	Discuss plan for revising hiring documents	Would like to re-draft offer letter and then have lawyer review.
Action Items		
Video Camera RFP Reviews	Authorize purchase of video cameras based on received RFPs	Motion to approve Marco unless remaining bid is within 5% score. Motion by Lee, second by Josh.

Next Meeting: Monday, March 20th at 8:30am

Adjournment: 9:25