



**ATHLOS ACADEMY OF ST. CLOUD  
BOARD OF DIRECTORS MEETING**

Date: May 22<sup>nd</sup>, 2017 Time: 5:00 PM  
 Location: 3701 S 33<sup>rd</sup> St., St. Cloud, MN, Room 229

Board Member	Present/Absent
Jackie Hoyhtya	P
Josh Hirschfeld	P
Stephanie Gardner	P
Tom Swenson	P
Michaelene Lucia	P
School Leader: Kathy Mortensen (T) Meeting Minutes: Amy Dierkes (P) Athlos Academies: Jeff Gunther (via Zoom ); Jonathan Gillen (P) Community Members: Becky Schlueter-Block, Lisa Loidolt , Cindy Kurilla, Megan Showalter	

The meeting was called to order at \_\_5:01 pm\_\_\_\_

Topic	Discussion/Conclusion	Notes
Approval of Agenda		Motion to approve agenda: Josh Hirschfeld Second: Mikey Lucia Motion carries
Approval of Meeting Minutes	Approval of April 24 <sup>th</sup> , 2017 Minutes	Motion to approve minutes: Josh Hirschfeld Second: Stephanie Gardner Motion carries
Call for Conflicts		None
Public Comments		Lisa Loidolt: Parents concerned about large enrollment. Also would like clarification on uniform policy.  Becky: Concerned about playground equipment. Not enough to do. Where are the balls, nets, etc, Not enough swings for the amount of kids. Too many kids on the playground at one time.
<b>Board Development</b>		
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character.	

	Read by Jackie Hoyhtya	
Board Development	Special Populations	<p>Jeff Gunther</p> <p>Equity in Education: Goal to provide education to all students who walk through our doors. Identify gaps that exist and monitor those gaps. Low Income Students: AASC Population 63%. Often require additional support. Students with disabilities: (Those with 504, IEP's) AASC population 11%. May require additional resources, accommodations, and/or modifications. ELL Students: AASC population 18%. Requires support to learn English and learn the curriculum in English.</p>
<b>Committee Reports</b>		
Director's Report	Community Relations; Employee Updates; Facilities; Athlos Home Court	<p>Kathy Mortensen: She is very excited about the staff coming in. Shout-out to Mikey Lucia for early MCA scores. She hit 60% in language Arts for 6<sup>th</sup> grade. Door Bells team is still out knocking on doors. Pillar events were a success.</p> <p>Motion to receive report: Josh Hirschfeld Second: Stephanie Gardner Motion carries</p>
Academics Update		<p>Jeff Gunther: Healthy Body Pillar Goals. Charter goal was that 75% of students will achieve the goal on the healthy body assessment. How was this measured? Students must get 3 out of 4 to meet these standards. At the beginning of the 4<sup>th</sup> quarter, 51% of AASC</p>

		students were proficient in the standards.
Monthly Financials Report	April Financial Statements and Enrollment Update	
Finance Committee	Booster club and YZF (discussion below), 2017-2018 budget review (action below), Policy review (action below), E-Rate Application	<p>Josh Hirschfeld and Jonathan Gillen</p> <p>Josh Hirschfeld: met May 8<sup>th</sup>, enrollment was at 766. Today's number is 797. Discussed sports booster club and discussed donation policy. Policy review on F/R lunch. Vendor contracts, bus routes. Anthony from Youth Zone Fitness is doing a camp in August for a fundraiser. Those funds will go towards the athletic department.</p> <p>Jonathan: Current Ratio is 5.98%. Fund Balance 5.10%. Number of days cash on hand 21.98. Revenues are coming in higher. These will be adjusted. The State will pay in July/August for students for both this year and next.</p> <p>Motion to approve financial report: Josh Hirshfeld</p> <p>Second: Tom Swenson</p> <p>Motion carries</p>
Governance Committee	Policy review, Summer meeting schedule, Board elections process	<p>Stephanie Gardner</p> <p>Talked about adding a board member, possibly a parent. A handout was given to parents at the spring concert. Discussed summer meeting schedule. Board election will be in August. Up for election will be Tom and Mikey this year.</p>

		<p>Motion to approve: Mikey Lucia</p> <p>Second: Josh Hirschfeld</p> <p>Motion carries</p>
<b>Discussion Items</b>		
SWIS Presentation	Overview of the school's use of SWIS software	<p>Jeff Gunther:</p> <p>SWIS- A software solution that supports TIPS by collecting and storing referral information in a way that allows for deep investigation of the data. Rather than having referral slips, entering the data into SWIS allows for more meaningful investigation of the data. The PBIS team will meet monthly to discuss these behaviors and solutions.</p>
YZF Contract Review	Discussion and review of YZF contract	<p>Jeff Gunther:</p> <p>Youth Zone Fitness contract. The board will need to approve the sports camp in August. Josh will forward the contract to Lee for reviewal.</p>
Review Policy Amendments	<p>4010 – Employee Dress Code</p> <p>5104 – Student Promotion and Retention Policy</p> <p>5502 – Discipline Policy</p> <p>5504 – Uniform Dress Policy</p> <p>5507 – Suspension and Expulsion Policy</p>	<p>Jeff Gunther</p> <p>4010-A parent was concerned about staff dress code. Mikey shared staff concerns. Staff would like to wear athletic apparel so they can move with the students. Possibly address the staff individually if there is a problem. This will be further discussed in June. Mikey will collect feedback from staff and send that info to Jackie.</p>

		<p>5104-Kathy raised the concern that there is not anything in the policy for accelerated students. Added wording in policy that the decision will be made by administration.</p> <p>5502-Revisions were made to update language. If a student is on a behavior plan, that takes precedence.</p> <p>5404-Clarified uniform policy on spirit wear days. Student may wear Athlos athletic pants, shorts, or skorts. The board would like to approve students to wear plain black athletic pants. Jackie will follow up with Camille to get this approved.</p> <p>5507- Changes language in regards to timing. Needs to be an informal conference with student and Kathy needs to contact parents within 48 hours. If ruled a behavioral suspension (a student with a disability), it requires a manifestation hearing.</p>
Wellness Plan	Review Wellness Plan	<p>Jeff Gunther</p> <p>Changes in language regarding nutrition. Changes in employee wellness plan. Finalized draft of the wellness plan will be coming next month.</p>
Trademark and License Agreement Amendment	Review amended trademark and license agreement with Athlos Academies	<p>Jeff Gunther</p> <p>Agreement was changed to be more specific.</p>

Data Sharing Agreement	Review data sharing agreement with Athlos Academies	Jeff Gunther  Confidentiality, data sharing of student information. Josh would like this agreement sent to Lee for reviewal.
Stakeholder Survey Results	Review results of 2016-2017 stakeholder surveys	Jeff Gunther  Stakeholder survey was reviewed. Jeff suggested that this is discussed next month when Kathy is present.
Charter Goals	Review progress towards authorizer standards	Jeff Gunther  Discussed VOA targets in regards to charter compliance. Governance targets, finance targets, and academic targets. Academic targets will be a summer discussion.
<b>Action Items</b>		
Finance Manual	Approve finance manual amendments	Motion to approve finance manual amendments: Josh Hirschfeld Second: Stephanie Gardner Motion carries
Review Policy Amendments	7502 – Free and Reduced-Price School Meals Policy 5605 – School Fees Policy 4038 – PTO Policy	Motion to approve: Josh Hirschfeld Second: Stephanie Gardner Motion carries
Extracurricular Activities Proposal	Approve proposed plan for extracurricular development	Motion to approve: Josh Hirschfeld Second: Mikey Lucia Motion carries
2017-2018 Budget Approval	Approve 2017-2018 Budgets	Jonathan Gillen  Why multiple budgets? 660 (in SOD), 750 (sent to MDE) and 875. Revenues increase with the increases in enrollment. CSP grant revenues went down. Building lease aid continued to increase, Donation income fell to zero, Title funding is a

		<p>question based on how much we spend.</p> <p>Expenses increase for the increase in enrollment. 10 new staff, Jonathan discussed departmental budget changes. Mikey wants the budget item on substitute teachers reviewed. She thinks the amount should be higher to attract substitutes. Would also like to review budget line for custodians.</p> <p>Josh recommended we discuss some of these things at a future meeting. He will send to finance committee and the board will review again in June.</p> <p>Motion to send to finance and bring back to June agenda: Josh Hirschfeld Second: Stephanie Gardner Motion carries</p>
2017-2018 Fee Schedule	Review proposed 2017-2018 fee schedule	<p>Reviewed Fee Schedule</p> <p>Motion to approve fee schedule: Josh Hirschfeld Second: Mikey Lucia Motion carries</p>
Revise 2017-2018 Calendar	Approve amended 2017-2018 calendar	<p>Reviewed amended calendar November 10<sup>th</sup> is highlighted yellow but not listed in the description list. Jeff stated it is a staff PD day.</p> <p>Motion to approve amended calendar: Josh Hirschfeld Second: Mikey Lucia Motion carries</p>
Discuss Enrollment Caps	Discuss potential reduction in grade-level caps for 2017-2018 enrollment	<p>4 students have not indicated an intent to return. Current total: 797. The board discussed capping 6<sup>th</sup> and 7<sup>th</sup> grade.</p>

		<p>Motion to cap 6<sup>th</sup> grade at 75 and 7<sup>th</sup> grade at 79: Josh Hirschfeld</p> <p>Second: Mikey Lucia</p> <p>Motion Carries</p>
New Teacher Hires	Approval of new teacher hires	<p>Kathy Mortensen</p> <p>New Staff Contracts:</p> <p>*Please see list below</p> <p>Current Staff Contracts:</p> <p>**Please see list below</p> <p><b>Additional contract renewals are pending for current staff</b></p> <p>Motion to ratify contracts presented to the board: Josh Hirschfeld</p> <p>Second: Stephanie Gardner</p> <p>Motion carries</p>

Next Meeting: Monday, June 26<sup>th</sup> at 5:00 PM

**Adjournment: Motion to adjourn: Josh Hirschfeld**  
**Second: Mikey Lucia**

**Meeting adjourned at 7:12**

**\*New Staff Contracts:** Erin Carey, Jenifer Geisler, Christina Haggerty, Megan Hoisington, Rebecca Hull, Chris Kirchner, Samantha Lahr, Stephanie Leedahl, Jessica Leverington, Laura Maiers, Marqus McGlothan, Anders Meier, Jennifer Mitchell, Katie Nelson, Britt O'Neal, Patrick Ross, Caroline Ruegemer, Nancy Stellmach, Jenna Turner

**\*\*Current Staff Contracts:** Katie Bierschbach, Mathew Bigler, Anica Birkland, Benjamin Broderick, Daniel Burrer, Carrie Cremers, Amy Dierkes, Tammy Evenson, Marie Fisher, Brittney Gabrielson, Salle Gache, Courtney Grandgenett, Jacqueline Heslop, Courtney Hiemenz, Brad Hoelscher, Portia Hunstiger, Katherine Jacobson, Polly Jaeger, Jennifer Johnson, Kayla Johnson, Bobbie Jo Kneip, Sarah Knuth, Jon Leintz, Caitlin Lenorud, Michaelene Lucia, Abby McKimm, Brad Miller, Siraad Mohamed, Phil Niemela





Abi Noor, Sarah Peterson, Nancy Plante, Shelbi Pool, Taige Puetz, Sarah Salmela, Tammy Salzbrun, Aaron Schwenzfeier , Megan Showalter, Jennifer Steffen, Gregg Stein, Kirsten Sundquist, Krista Swenson, Steffanie Theissen, Kristina Velazquez, Jared Walz, Hibo Warsame, Mandy Witte, Abdirashid Yosouf, Jodi Young