



ATHLOS ACADEMY

ATHLOS ACADEMY OF ST. CLOUD BOARD OF DIRECTORS ANNUAL MEETING

Date: August 10th, 2016 Time: 3:00 PM
Location: 3701 S 33rd St., St. Cloud, MN

Board Member	Present/Absent
Dan McKeon	P
Jackie Hoyhtya	P
Josh Hirschfeld	P
Stephanie Gardner	P
Tom Swenson	P
Michaelene Lucia	P
School Leader: Kathy Mortensen Athlos HQ: Jenn Thompson, Jeff Gunther (via zoom) Advisory Members: Lee Hoyhtya, Finance Committee Meeting Minutes: Katie Gruber Office Manager Public/Guests: Stephanie Olsen, Dave Jeppsen, Lloyd Hoelscher	

The meeting was called to order at 3:00 pm Dan McKeon

Topic	Discussion/Conclusion	Notes
Approval of Agenda	Motion to Approve the Agenda: Josh Hirschfeld Second: Stephanie Gardner Motion to allow Stephanie Olsen and Lee Hoyhtya to participate in meeting: Jackie Hoyhtya Second: Michaelene Lucia Motion Carries	
Approval of Meeting Minutes	Motion to approve the July Board Meeting Minutes: Jackie Hoyhtya Second: Josh Hirschfeld Motion Carries	
Call for Conflicts	No Conflicts of Interest	
Public Comments	Jenn Thompson: Congrats on Opening the school.	
Board Development		
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character.	
Committee Reports		

<p>Finance Committee</p>	<p>Charter School Capital</p> <p>Report on Copier Decision</p> <p>Meeting Schedule</p> <p>Charter School Capital is to provide \$19,000 for initial startup. Resolution will need to be signed and approved. Recommends the board to move forward with working Capital. This resolution will be addressed under action items.</p> <p>Report on Copier Decision: Suggestion from Finance Committee to go with Marco. Start with 2 copiers will be delivered in 1-2 weeks. At the July 25th board meeting it was approved to select Marco pending Finance Committee decision.</p> <p>Meeting Schedule for Finance Committee: The Finance Committee will meet at the school two Mondays before a scheduled board meeting in the morning at the school building. Discussion to add third member to the finance committee, there are currently two members.</p> <p>Motion to approve committee Report: Jackie Hoyhtya</p> <p>Second: Michaelene Lucia</p> <p>Motion carries.</p>	<p>Josh/Lee</p>
<p>Monthly Financials Report</p>	<p>Months ending June 30th and July 31st</p>	<p>Jonathan</p>

<p>Director's Report</p>	<p>Enrollment: Currently at 450. We will need to add staff as enrollment numbers increase. Increase will populate the need to add teachers. The pool of teachers may be limited the closer we get to the school year start. Board will look at setting a date to end enrollment for the current school year. Suggestion to address the closure of open enrollment will be held at the September Board Meeting. Possible proposal of ending enrollment at 650 students or MEA week, with the possibility of opening up enrollment at the semester change to ensure a successful flow of the school year. This will support our staff, students, and families. Curriculum will be added as needed.</p> <p>Activity at the School:</p> <p>Construction Update:</p> <p>Busing Update:</p> <p>Curriculum Work</p> <p>Hiring: We will hire additional staff as enrollment increases. The School Board will be notified as enrollment increases and the need to add teachers. At 520 students we would activate the 550 budget (enrollment within 95 % of the budget)</p> <p>HQ Updates</p> <p>Directors Report acts as a motion</p> <p>Vote to approve report: Michaelene Lucia</p>	<p>Kathy</p>
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	<p>Second: Josh Hirschfeld</p> <p>Motion Carries</p> <p>Motion to ratify offers for Lloyd Hoelscher, Anica Birkland, Belinda Labor, Tammy Evenson, Brad Miller, Kayla Johnson, and Amy Dierkes: Tom Swenson</p> <p>Second: Stephanie Gardner</p> <p>Motion Carries</p>	
Discussion Items		
School Mascot	<p>The staff have been discussing options for a mascot they wish to bring to the board.</p> <p>Behavior committee has been discussing the need for a mascot. A survey was sent out to all staff asking for suggestions of a mascot name such as Heroes, Titans and taking other suggestions including the Arrows. Board recommends to go with Titans.</p> <p>Motion to approve the "Titans" as the school Mascot: Tom Swenson Second: Jackie Hoyhtya Motion Carries</p>	Michaelene
Parent-Teacher Organization Policy	First Review for September Adoption	
Fundraising Policy	First Review for September Adoption	
Grant Writing Policy	First Review for September Adoption	
Administrator Evaluation Policy	First Review for September Adoption	
Board Member Attendance Amendment	<p>Bylaw amendment that addresses board member attendance expectations Jeff Gunther: recommendations from Jeff Gunther to adopt a board member attendance expectation. Amendment should state the following in section 2: "An un-notified absence is one in which the board member fails to notify the board or committee chair of his/her pending</p>	



	<p>absence at least 24 hours prior to the meeting."</p> <p>Motion to adjust the by laws in the order of attendance of board members: Tom Swenson Second: Josh Hirschfeld Motion Carries</p>	
Lunch Prices	<p>Discussion regarding lunch prices relative to local schools. Jeff – Lunch price is at \$2.78 and are at the state minimum.</p>	Kathy
Discussion of Scaling to Accommodate Increasing Enrollment	Will discuss under Budget	Dan/Josh
Action Items		
Charter School Capital Cash Flow Financing	<p>Jeff Gunther- Acknowledgement Resolution was in the board packet. Board read to themselves to review. Summary is standard and is only the first step for board to be able to access the financing. There is no commitment to draw from this by signing this today. Motion to approve the resolutions as represented in the board packet for Charter School Capital Cash Flow Financing: Josh Hirschfeld Second: Stephanie Gardner Motion Carries</p>	Josh
Final Policies Packet	<p>Motion to approve the entire policy packet including policies: 2000, 2002, 4000, 4017, 4029, 5100, 5101, 5300, 5400, 5500, 6262, 6207, 7201, 7401, 7501, 7502, 8004: Motion: Josh Hirschfeld Second Michalene Lucia Motion Carries</p>	
Teacher Evaluation Plan	<p>Implementation of modified evaluation plan. This will be based on experience of teachers. Kathy will do one formal evaluation and Instructional Guides will do three observations over the course of the school year. Motion to approve the Teacher Evaluation Plan as amended: Jackie Hoyhtya Second: Josh Hirschfeld Motion Carries</p>	Kathy/Michaelene
RevTrak Funding	Decision on what to do with the 3.49% service fee charged by RevTrak - this will	



	<p>be made clear to parents that they will be charged the fee is they choose to pay online. Paying in person or mailing in check will not incur the fee.</p>	
Athlos Trademark and Licensing Agreement	<p>Athlos Academies owns trademarks which the school uses through the MSA. Motion to approve the Athlos Trademark and Licensing Agreement: Tom Swenson Second: Micheleane Lucia Motion Carries</p>	
Updated Budget	<p>Approve new budgets contingent upon enrollment increases. Updated budgets from Jonathan with 450, 550 and 650 students. By adopting all three Athlos will start with the 450 student budget until we hit 95% enrollment of the 550 enrollment budget to move to the 550 budget, and then use the 650 budget when we get to 95% of the 650 enrollment.</p> <p>Motion to approve the three updated enrollment budgets at 450, 550, and 650 students: Josh Hirschfeld Second: Stephanie Gardner Motion Carries</p> <p>Kathy will update board when we move from one budget to the next.</p> <p>Motion to approve when the school reaches 95% enrollment the director can move to the next budgeted enrollment: Josh Hirschfeld Second: Jackie Hoyhtya Motion Carries</p>	Josh/Dan
Approve New Hires	<p>Approved in Directors Report as a separate item.</p>	Kathy

Next Meeting: Monday September 26th at 5pm

Adjournment: Motion to adjourn the meeting: Tom Swenson
Second: Micheleane Lucia.
Meeting Adjourned at 4:29 pm