



**ATHLOS ACADEMY BOARD OF DIRECTORS
FOUNDING COMMITTEE MEETING**

Date: Monday, September 28, 2015 Time: 3:00 p.m. Location: St. Cloud, MN

P: Lee Hoyhyta, Dan McKeon, Josh Hirschfeld, Jacqueline Reineke

A: Stephanie Gardner, Kari Pickett

Guests: Jonathan Gillen, Alex Macdonald, Ken Tucker

The meeting was called to order at 1503

Topic	Discussion/Conclusion	Actions/ Follow-Up
Approval of Meeting Agenda	Motion by Josh Hirshfeld, second by Lee Hoyhtya. Motion carried.	
Review of the Mission Statement - All		
Welcome of new committee member, Kari Pickett - Led by Dan	Kari will work her way into full participation over the next few months.	
Public Comments -Ken from Athlos regarding blue prints and building plans (via phone)	A few weeks from closing on the school site. Progressing on a permit for the building plans.	Ken will continue to update the group.
Athlos comments -1023 Form, Jonathan and Alex from Athlos	Updates provided. Update about the school leader, and being an employee of Athlos.	Josh will speak with our Legal Counsel for the 1023 form for the 501C3 designation. Alex has spoken with VOA regarding the school leader being an employee of Athlos.
Discussion Items		
Draft Budget Review - led by Lee/Josh	Draft has been given to Kari Pickett for review.	Kari will provide her recommendations to Lee & Josh once it is fully reviewed.
Update from Dan about Brooklyn Park's approach to school nurse	Brooklyn park has a BSN with a school nurse license, and an assistant. MDE recommendation is 1:700.	Dan will look further into the requirements for school nursing, and staffing.
Update from Dan about Federal Grant availability	Two grant cycles exist. Fall application date has not yet been released.	Athlos is in the final stages of hiring a technical writer position to aide in grant writing. Dan will continue to monitor for release dates and Alex will update as position is hired from Athlos.



<p>Master Service Agreement</p> <ul style="list-style-type: none"> - Question development and review 	<p>Specific questions to Athlos asked about training and professional development of teaching staff.</p>	<p>Alex stated there is a professional development team being constructed to train educators throughout the spring and summer. Monthly visits from Athlos to MN will occur, including content specialists for each pillar.</p> <p>A regional director will be present to have local system support and provide resource to teaching staff.</p>
<p>Marketing update</p> <ul style="list-style-type: none"> - led by Lee, in Steph's absence - Website and Facebook page - Response to media - Plan for volunteers 	<p>Update provided.</p>	<p>Continue to progress, seek volunteers once ground is broke.</p>
<p>School Launch Checklist Review</p> <ul style="list-style-type: none"> - Liability insurance update from Josh 	<p>Liability insurance application given to Dan to review.</p>	<p>Once Dan reviews, Josh will work with insurance agent to complete.</p>
<p>VOA Charter Contract Review</p> <p>-Josh sent to our legal counsel</p>	<p>Motion by Josh Hirschfeld, second by Jacqueline Reineke to give Dan McKeon the authority to sign the VOA contract upon final approval of the affidavit of the MDE.</p>	<p>Dan will notify the committee once contract is signed.</p>
<p>Training for committee members in October with Chuck Speiker</p> <p>-All</p>	<p>Training on October 15, 2015 at 1630-2030.</p>	<p>Jacqueline Reineke will contact Chuck to finalize training time and materials.</p>
<p>Action Items</p>		
<p>Board Position</p> <ul style="list-style-type: none"> - 6th Member - Led by Dan 	<p>Updates provided.</p>	<p>Dan will request Kari to review the budget and reach out to Josh & Lee as soon as her schedule allows.</p> <p>Dan will also request that she starts to phone in to meeting as soon as possible.</p>
<p>Review School Leader Applications</p> <ol style="list-style-type: none"> 1. Ken Alexander 2. Todd Kieffer 3. Glenn Klaphake 4. Kathy Mortensen 	<p>Motion made by Jacqueline Reineke to transfer school leader application review and application recruitment to Athlos Academy. Second by Josh Hirschfeld. Motion carried.</p>	<p>Athlos will move forward and communicate with the committee.</p>
<p>Enrollment Policy Approval</p>	<p>Jen Thompson has reviewed further following questions from last meeting.</p>	<p>Plan for enrollment lottery February 20 –March 1, 2015.</p>



Reports	No planned Committee Reports	
----------------	------------------------------	--

Adjournment: Motion by Jacqueline Reineke, second by Josh Hirschfeld to adjourn. Motion carried.

Next meeting at 2030 October 15, 2015 following VOA training. Future meeting dates to be discussed.