



**ATHLOS ACADEMY OF ST. CLOUD
BOARD OF DIRECTORS MEETING**

Date: February 26, 2018 Time: 5:00 p.m.
 Location: 3701 S 33rd St., St. Cloud, MN, Room 133

Board Member	Present/Absent
Jackie Hoyhtya	P
Josh Hirschfeld	P
Stephanie Gardner	P
Cindy Kurilla	P
Michaelene Lucia	P
School Leader: Richard Best (P) Athlos Academies: Jeff Gunther (P); Andrea Thomas-Reynolds (via zoom); Jacinta Sanders (A), Katie Gruber (P), Chris Bryner (P) Meeting Minutes: Amy Dierkes Public attendees: Cara Kregel, Anica Birkland, Rebecca Hull, Matt Bigler, Krista Swenson, Angela Schmitz, Dan Burrer, Belinda Bergren, Scott Ploof	

The meeting was called to order at __5:03 pm _____

Topic	Description	Who	Pg #
Approval of Agenda	Jackie to clarify and modify: Discussion item on student performance update. Error of omission. Would like to add Matt Bigler as a presenter and would like to move it after the Athlos report. Motion: Josh Hirschfeld 2 nd : Mikey Lucia Motion carries		
Approval of Meeting Minutes	Approval of January 29, 2018 Minutes Motion to approve: Josh Hirschfeld 2 nd : Stephanie Gardner Motion carries		
Call for Conflicts	None		
Public Comments	Scott Ploof: Would like to purchase a carpet cleaner. Submitted a quote to the board.		
Board Development			
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character. Read by Jackie Hoyhtya		

Board Development	Jeff discussed the governance review. Talked about governance, finance, and academic targets. Reviewed handout on those. Board will review the individual school analysis and discuss at a later date.	Jeff Gunther	
Committee Reports			
Director's Report	<p>Update on progress on key priorities at AASC</p> <p>Highlights: He is thankful for Athlos staff coming together to do what is best for scholars. Leadership council has been created. Making changes in the schedule for greater continuity in the day, additional time for staff planning, free play for one grade level at a time. Being proactive for Tier 2 and Tier 3 behavior interventions. He is providing teachers with individual feedback for strength and development. Letters of intent have been given to staff to plan for staffing needs. CSP grant is being used for technology and literacy purchases. Parent forum is being held on Tuesday February 27th. 51 adults and 54 children have RSVP'd for that. Proposed an institute day for Monday, March 26th to discuss scholar diversity and trauma training. Discussed building a culture of shared accountability.</p>	Richard Best	
Athlos Report	<p>Update on homecourt projects being conducted to support AASC</p> <p>Chris has been here to support PBIS. Allison is supporting SPED and ELL. Prepared mind team is working with Dr. Best and Andrea to work on looking at STAR assessment data and prepare for MCA's. Enrollment work and exit surveys are being done.</p> <p>Katie discussed marketing. 3 open houses, intent to return surveys for students, wellness expo, daycare provider fair.</p>	Jeff Gunther	

	<p>Motion to accept Director and Athlos reports: Josh Hirschfeld 2nd: Stephanie Gardner Motion carries</p>		
<p>Monthly Financials Report and Enrollment Update</p>	<p>December Financial Statements and Enrollment Update</p> <p>Discussed assets, cash, and expenses. Federal revenues will be reimbursed. CSP grant purchases and classroom budget purchases are being made.</p> <p>Enrollment today is 648. Intent to return forms have been sent out to families.</p>	<p>Jacinta Sanders and Jeff Gunther</p>	
<p>Finance Committee</p>	<p>Financial Statements, Purchasing Procedures</p> <p>Budget, teacher supplies and field trip budgets were discussed.</p> <p>Motion to approve the monthly financials and finance committee reports: Josh Hirschfeld 2nd: Mikey Lucia Motion carries</p>	<p>Josh Hirschfeld and Jeff Gunther</p>	
<p>Governance Committee</p>	<p>Policy Review</p> <p>Met today. Discussed the discipline and uniform policy.</p> <p>Motion to approve: Cindy Kurilla 2nd: Josh Hirschfeld Motion carries</p>	<p>Stephanie Gardner</p>	
<p>Discussion Items</p>			
<p>Student Performance Update</p>	<p>Student Behavior Data</p> <p>Chris: discussed behavior data trends. Most students in CICO are making daily/weekly goals. 11 students have received intervention in the student</p>	<p>Jeff Gunther and Richard Best, Chris Bryner, and Matt Bigler</p>	

	<p>support classroom since it opened late January.</p> <p>Matt: Discussed behavior referrals in the school. New para is in the behavior room and a student support room has been created. Talked about bus behaviors and bus referrals. Talked about the challenge of not having enough time and support to be proactive.</p>		
Policy Implementation Discussion	<p>Discipline and Uniform Policies</p> <p>Message about uniform implementation will go out to families at conferences. Need to set guidelines for what happens if student does not wear uniform. Would like better definitions on clothing listed in the policy. Dr. Best would like to celebrate the students who are wearing a uniform. The school board discussed how to best implement the uniform policy.</p> <p>Discussed the discipline policy and procedure and the actions that need to be taken to follow the policy.</p>	Jackie Hoyhtya	
2018-19 School Leader Search Update	<p>Update on new school leader search process</p> <p>There have been 11 applicants. 5 potential applicants after screening. Interviews starting the week of March 12th. Andrea would like 3 candidates to come to St. Cloud and would like dates in April that would work for that visit. Discussed timeline and structure for those visits. The board requests that all 3 candidates are here the same day in mid-April. Andrea will supply the board with candidate profiles for the 3 candidates by the next board meeting and will create a schedule for their visit. The board will split in pairs to do mini-interviews to the 3 candidates chosen.</p>	Andrea Thomas-Reynolds	
Staff Recruitment and Hiring Plan	<p>Update on the plan for teacher and staff hiring for the 2018-19 school year</p>	Richard Best and Andrea Thomas-Reynolds	

	Starting the hiring process for general positions and they will be posted on Friday. Intent to return forms have been given to staff to get an idea on staffing needs. March 28 th letters will invite staff back. Staff contracts will go out by the end of April or May. Next years budget will be discussed at the March finance committee meeting.		
Review Policy Amendment	<p>Policy 5108 – Student Directory Information Policy</p> <p>Added student photographs to the list to allow in student publications. Will be allowed unless parents state they do not want their child photographed. Will be an action item next month.</p>	Governance Committee and Jeff Gunther	
2018-19 School Calendar	<p>Draft school calendar for the 2018-19 school year</p> <p>Draft calendar was reviewed. Suggested early release day one day a week for PD. The board would like more definition on the calendar before moving forward. Discussed having early release once a week vs. one full day a month.</p>	Jeff Gunther	
Action Items			
Approve bank account access for Jacinta Sanders	Approve access to the bank account for Jacinta Sanders as the new Director of School Finance at Athlos Academies	Josh Hirschfeld	
Remove bank account access for Jonathan Gillen	<p>Remove access to the bank account for Jonathan Gillen as the former Director of School Finance at Athlos Academies</p> <p>Motion to approve bank account access for Jacinta Sanders and remove bank account access for Jonathan Gillen: Josh Hirschfeld 2nd: Cindy Kurilla Motion carries</p>	Josh Hirschfeld	
Enrollment Caps	<p>Set grade level enrollment caps for the 2018-19 school year</p> <p>Discussed proposed grade level caps for 750 enrollment.</p> <p>Motion to approve the enrollment caps as presented in Line 28 on Jeff Gunther’s</p>	Jackie Hoyhtya and Jeff Gunther	

	spreadsheet : K (100), 1 (100), 2 (100), 3 (102), 4 (81), 5 (56), 6 (100), 7 (65), 8 (59): Josh Hirschfeld 2 nd : Stephanie Gardner Motion carries		
Addition of PD Day	Propose March 26 th as a PD day Discussion about what day will be best for a staff development day. Motion to approve March 26 th as a staff development day: Josh Hirschfeld 2 nd : Stephanie Gardner Motion carries	Richard Best	
New Hires	Approve new hires Ami Waldusky – Admin Assistant Dustin Schwebach – Food Service Tyler Ahrens – Custodian Heidi Nelson – Para *Current staff changes: Kimberly McNair- Para 5.5 hrs EL 2 hrs Ken Schreiber part time to full time para Ismail Ali – add interpreter to contract Motion to approve the above new hires and staff changes: Josh Hirschfeld 2 nd : Mikey Lucia Motion carries	Amy Dierkes	

Next Regular Meeting: Monday March 26, 2018

Adjournment: 8:00 pm

Motion to adjourn: Josh Hirschfeld

2nd: Cindy Kurilla

Motion carries