



**ATHLOS ACADEMY OF ST. CLOUD
BOARD OF DIRECTORS MEETING**

Date: November 27, 2017 Time: 5:00 p.m.
 Location: 3701 S 33rd St., St. Cloud, MN, Room 133

Board Member	Present/Absent
Jackie Hoyhtya	P
Josh Hirschfeld	P
Stephanie Gardner	P
Cindy Kurilla	A
Michaelene Lucia	P
School Leader: Dan McKeon (P) Athlos Academy: Lisa Otte (P) Meeting Minutes: Amy Dierkes (P) Athlos Academies: Jeff Gunther (P); Jonathan Gillen (via Zoom); Chris Hammill (via Zoom), Katie Gruber (P), Andrea Thomas-Reynolds (P) Community Member: Janel Bitzan from Bergan KDV (P)	

The meeting was called to order at ___5:02 pm___

Topic	Description	Who
Approval of Agenda	Jackie: Janel with KDV audit results has requested to be moved up on the agenda. She will present right before board development. The introduction of Andrea Thomas-Reynolds will be before the directors report. Motion to approve: Josh Hirschfeld 2 nd : Stephanie Gardner Motion carries	
Approval of Meeting Minutes	Approval of October 23, 2017 Minutes Motion to approve: Josh Hirschfeld 2 nd : Mikey Lucia Motion carries	
Call for Conflicts	None	
Public Comments	None	
Board Development		
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character. Read by Jackie Hoyhtya	
Board Development	Open Meetings Law and Public Records Refresher	Jeff Gunther

	<p>Jeff presented a Power Point. Explained the Intent of Minnesota open meetings law. Jeff summarized best practices of board meetings. Public and private data was reviewed. Public: everything the board handles. Private: available to the person whom the data is about. Confidential and protected non-public data is only accessible under specific circumstances.</p>	
Committee Reports		
Introduction	<p>Andrea Thomas-Reynolds introduced herself. She has been with Athlos for 2 months. She started as network growth coordinator and has recently been promoted to President of Education Service.</p>	Andrea Thomas-Reynolds
Director's Report	<p>Community Relations; Employee Updates; Facilities; Athlos Home Court</p> <p>Dan discussed the student body achievement at Athlos. Dan has worked with the Teaching and Learning Team to come up with a plan to post learning targets for a large mix of students. Athlos Title program services 85 students per day. 130 kids have been identified for EL services. EL is serving students K-7. Veterans Day Program Nov 9th was great. Approximately 75 guests in attendance. Basketball practice has started today. Knowledge Bowl has been competing locally.</p> <p>Home Court support: Turf night, PBIS team implementation, support to ELL program, schedule changes for MS year 2, report cards.</p> <p>Motion to accept directors report: Stephanie Gardner 2nd: Josh Hirschfeld Motion carries</p>	Dan McKeon
Monthly Financials Report and Enrollment Update	<p>October Financial Statements and Enrollment Update</p> <p>681 students enrolled as of today with 5 more ready to start. 7 offers went out. ADM is 691 students.</p>	Jonathan Gillen and Jeff Gunther

	<p>Jonathan discussed the financial statement and the income statement. Went over the budget now built by funding streams. Budget was built on an ADM of 693. The board would like to discuss the budget at the next financial committee meeting in December.</p> <p>Motion to receive the reports: Josh Hirschfeld 2nd: Mikey Lucia Motion carries</p>	
Finance Committee	<p>Financial Statements</p> <p>No meeting was held</p>	Josh Hirschfeld and Jonathan Gillen
Governance Committee	<p>Policy Review, New Member Training</p> <p>No meeting was held. These meetings will start in January</p>	Stephanie Gardner
Discussion Items		
Student Performance Update	<p>PBIS data with Matt and Krista</p> <p>Discussed referrals graphed in SWIS. SWIS allows us to see what types of behavior is being referred to Matt and Krista. This data allows the staff to address specific behavior within specific groups of students. Referral numbers continue to fluctuate day by day.</p>	Dan McKeon and Jeff Gunther
Special Education Program Overview	<p>Review of the special education program</p> <p>The range of sped support varies dependent upon the student and educational jurisdictions. Services are very individualized.</p> <p>Lisa discussed the laws of Sped. A student must meet criteria of one of 13 disability categories to qualify for special education. Lisa explained IEP's and the special education process.</p>	Lisa Otte
Audit Results	<p>Presentation of results of the audit</p> <p>Janel (Bergan KDV): 2 documents handed out for reviewal. Independent auditors report was discussed. Discussed report</p>	Jonathan Gillen and Bergan KDV

	<p>reviewing internal controls of the financial statements. Budget to actual was discussed for general funds and food service. Communications letter was discussed.</p>	
Revised Budget	<p>Review revised budget</p> <p>Covered with monthly financials</p>	Jonathan Gillen
Enrollment Caps	<p>Discuss enrollment caps for 2018-19 school year</p> <p>Chris: Athlos is currently at 72% of capacity. Exit surveys have been done for students that have left. Chris discussed those results. Chris discussed marketing strategy to increase numbers. Athlos intends to market enrollment starting Jan 1. 60 day window into lottery. Target next year is 1000 or more students. Mikey expressed her opinion on adding more students. The board viewed the current building floor print of the school and Chris discussed his ideas on utilizing space. Dan addressed space questions and concerns, programming, and staffing for growth. Chris will create a growth plan. Jackie suggested creating a team of teachers to give their advice. Next step is to bring ideas to Jeff and Chris so they can start to create the growth plan.</p>	Dan McKeon and Jeff Gunther
Action Items		
Data Policies	<p>Annual declaration of officials responsible for implementation of AASC's data policies</p> <p>No policy amendments. Delegate parties responsible for implementing policies. Dan McKeon declared the responsible authority. Amy Dierkes declared the data practices compliance official and the data practice designee.</p> <p>Motion to approve: Josh Hirschfeld 2nd: Mikey Lucia Motion carries</p>	Jeff Gunther
VOA Site Visit	<p>Review and acknowledgement of VOA site visits</p>	Jackie Hoyhtya

	<p>Rod would like us to keep doing board evaluation sheets. VOA report was good. Discussed results.</p> <p>Motion to acknowledge and receive VOA site visit rubric Stephanie Gardner 2nd: Josh Hirschfeld Motion carries</p>	
Lottery Date	<p>Set lottery date for 2018-19 school year</p> <p>Proposed date of Feb 26th, 2018. Growth plan needs to be addressed before then. The board proposes moving the lottery date to March 5th.</p> <p>Motion to modify the date of the lottery to March 5th: Josh Hirschfeld 2nd: Stephanie Gardner Motion carries</p>	Dan McKeon
New Hires	<p>Approve new hires</p> <p>Makaila Myers – Paraprofessional Sarah Salmela-Due Process Clerk Laurie Sexton-Food Service Brenda Zinken-Food Service Scott Ploof-Head Custodian</p> <p>Motion to approve employment agreements Josh Hirschfeld 2nd: Mikey Lucia Motion Carries</p>	Dan McKeon

Next Regular Meeting: Monday January 22, 2018

Adjournment: 7:22 pm

Motion to adjourn:
Josh Hirschfeld
2nd: Stephanie Gardner
Motion carries