



**ATHLOS ACADEMY OF ST. CLOUD
BOARD OF DIRECTORS ANNUAL MEETING**

Date: September 25th, 2017 Time: 5:00 PM
 Location: 3701 S 33rd St., St. Cloud, MN, Room 133

Board Member	Present/Absent
Jackie Hoyhtya	P
Josh Hirschfeld	P
Stephanie Gardner	A
Tom Swenson	P
Michaelene Lucia	P
School Leader: Dan McKeon (P) Athlos Academies: Jeff Gunther (via Zoom) ; Jonathan Gillen (via Zoom); Chris Hammill (P), Katie Gruber (P) Meeting Minutes: Amy Dierkes (P) Community Members: Brenda Schwitalla, Lisa Loidolt, Cindy Kurilla, Rod Haenke	

The meeting was called to order at __5:00__pm_____

Topic	Description	Who
Approval of Agenda	Dan would like to suggest a motion to amend VOA Fall on-site Review because results are not in and Stephanie is not here: Motion to amend: Josh Hirschfeld 2 nd : Mikey Lucia Motion carries	
Approval of Meeting Minutes	Approval of September 28, 2017 Minutes Motion to approve: Josh Hirschfeld 2 nd : Mikey Lucia Motion carries	
Call for Conflicts	None	
Public Comments	Brenda Schwitalla: Would like to discuss fundraising options that honor our 3 pillars. She would like clarification on what is acceptable for sales. Would like to brainstorm ideas for 6/7 grade fundraising.	
Board Development		
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character.	

	Read by Jackie Hoyhtya	
Board Development	<p>Examining Student Data</p> <p>Handout: Data Analysis Protocol. Norms we use when looking at data. Jeff read and explained the handout. Discussed guiding questions when examining data. Jeff would like this referenced in future board meetings.</p> <p>This handout will be included in the board packet each month.</p>	Jeff Gunther
Committee Reports		
Director's Report	<p>Community Relations; Employee Updates; Facilities; Athlos Home Court</p> <p>Creating a positive school culture is a main focus. PBIS is being implemented by staff and we are seeing positive results. Sped is 13-14% of our population. EL is 18%-20% of our population. Belinda Bergren is working with our EL population, making sure they are being evaluated to meet the needs of these students.</p> <p>Highlighted staff: Aaron Schwenzfeier and Belinda Bergren.</p> <p>Dan and Chris are working with Trobec's Bus Service to enforce expectations on the bus, streamline the bussing system, and make our routes more efficient. Dan and Matt Bigler are working on bus behavior and consequences to make it consistent.</p> <p>Motion to approve directors report: Josh Hirschfeld 2nd: Tom Swenson Motion Carries</p>	Dan McKeon
Monthly Financials Report	<p>July Financial Statements and Enrollment Update</p> <p>Discussed cash on hand, that number will start to drop because they are making catch up payments. Payments are collected and put into accounts receivables.</p>	Jonathan Gillen and Jeff Gunther

	<p>Income statement looks good in September. July and August paid for 725 students. Curriculum payments will be going out. CSP grant: final billing, budget revisions. No anticipated carryover. We will have CSP grant for one more year.</p> <p>General Education Aid Report from MDE will be coming.</p> <p>Audit: Sept 15 deadline to MDE. No errors on report. SPED reconciliation is done. Preparing final schedules for audit. Financial audit will be in October.</p> <p>Jeff: Enrollment update. 709 students enrolled. 8 more accepted offers to begin in October. ADM: 704</p> <p>Jonathan: Passed budget on 750 students. We will need to make budgeting adjustments. Would like to maximize grant resources. Budget adjustments are running parallel with marketing plan and being discussed with the finance committee.</p>	
Finance Committee	<p>Financial Statements</p> <p>Josh: discussed finance committee meeting. Noted that we gained 29 students. Moving in the right direction.</p> <p>Motion to approve monthly financials report and finance committee report:</p> <p>Josh Hirschfeld</p> <p>2nd: Tom Swenson</p> <p>Motion carries</p>	Josh Hirschfeld and Jonathan Gillen
Governance Committee	No Meeting this Month	Stephanie Gardner
Discussion Items		
VOA Fall On-Site Review	<p>Summary of the results of the VOA on-site review</p> <p>Rod Haenke introduced himself. 20th anniversary of working with Charter</p>	Dan McKeon and Stephanie Olsen

	<p>schools. He works for VOA doing board observations. He will come twice a year and give feedback to the board.</p> <p>Dan: VOA comes twice a year to observe daily operations, curriculum, board governance, financials. Stephanie from VOA was here today from 9:00-2:30. We will get a formal site visit Rubric from her with results in the coming months. She will come again in the Spring for an informal site visit.</p>	
Recruitment and Marketing Plan	<p>Discuss 30 day and year-long recruitment and marketing plan</p> <p>Seeing good traction for improvement. A lot of interest in Escape Room and Open House's. Inviting non-Athlos families into our school to see what our school is all about. Chris has been working with Katie on a comprehensive year long plan. Radio, social media, and school events. Print ads have not been implemented. Every October we will analyze how the marketing plan is working. Exit surveys are given for those students who leave.</p> <p>Chris talked about working with Trobec's to make our routes more efficient. We must supply transportation to all students within District 742. 654 students ride the bus (84% of our population).</p>	Chris Hammill
Academics Update	<p>Review of behavioral incident data for the first month of school</p> <p>Jeff: discussed discipline data. The number of discipline referrals and suspensions has gone down in September compared to April, May, and June of last year.</p> <p>Dan: future data will show location and time of behaviors so we can target where additional resources are needed.</p> <p>Tom questioned what constitutes a behavior referral and where does it go? Dan stated it goes to Matt and/or Krista</p>	Dan McKeon and Jeff Gunther

	depending on the situation and it's at the discretion of the teacher.	
Annual Report	<p>Review Annual Report for November 1 Submission</p> <p>Jeff presented the 1st annual report. This will be put on our website and sent to authorizer.</p> <p>Will go for approval at next months board meeting. Jeff would like changes sent to him by October 12th so they can be included in next months board packet.</p>	Dan McKeon and Jeff Gunther
Elections Update	<p>Update on Board Elections process</p> <p>12th of September communication went out to staff and families for board nominations. 4 responses so far. Deadline is Thursday at 3:30. The ballot will go out online on Monday for voting. Window to vote is Monday to the following Friday. (2 weeks). Results will be given at the next board meeting.</p>	Dan McKeon and Jeff Gunther
Policy Review Plan	<p>Discuss Annual Policy Review Plan</p> <p>List of policies for governance committee: Jeff presented the schedule</p>	Jeff Gunther
Action Items		
Annual Assurance of Compliance	<p>Approve annual assurance of compliance document</p> <p>Board needs to approve annual assurance of compliance. Motion to approve annual assurance of compliance: Josh Hirschfeld 2nd: Tom Swenson Motion carries</p>	Jeff Gunther
New Staff Hires	<p>Approve new staff hires</p> <p>Motion to ratify new employee contracts: (listed below) Josh Hirschfeld 2nd: Tom Swenson Motion Carries</p>	Dan McKeon



New Employee Contracts: Julie Carner (paraprofessional), Dana Millaway (technology coordinator), Angela Jambretz (3rd grade teacher), Cara Krengel (3rd grade teacher), Scott Ploof (custodian), Erica Bjorklund (food service), Cassy Romanowski (food service)

Next Regular Meeting: Monday, October 23rd at 5:00 PM

Adjournment:

Motion to adjourn:

Josh Hirschfeld

2nd: Tom Swenson

Meeting adjourned at 6:09 pm