



**ATHLOS ACADEMY OF ST. CLOUD
BOARD OF DIRECTORS MEETING**

Date: July 24th, 2017 Time: 5:00 PM
 Location: 3701 S 33rd St., St. Cloud, MN, Room 229 (moved to 133)

Board Member	Present/Absent
Jackie Hoyhtya	P
Josh Hirschfeld	P
Stephanie Gardner	P
Tom Swenson	A
Michaelene Lucia	P
School Leader: Dan McKeon (P - virtual) Athlos Academies: Jeff Gunther (P - virtual); Jonathan Gillen (P - virtual) Katie Gruber (P) minutes Public: Lisa Loidolt, Rochel Manders, Sara Fromm	

The meeting was called to order at 5:04 Jackie

Topic	Description	Who
Approval of Agenda	Motion add the possibility of a special board meeting in August to discussion items: Mikey Lucia Second Josh Hirschfeld Motion carries	
Approval of Meeting Minutes	Approval of June 16, 2017 Minutes Motion to approve June 16 th board meeting minutes: Josh Hirschfeld Second: Mikey Lucia Motion carries	
Call for Conflicts	None	
Public Comments	Intro of VOA Finance Rep Rochel Manders	
Board Development		
Mission Statement	The mission of Athlos Academy of St. Cloud is to provide high quality educational opportunities for the whole child built on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character. Read by Jackie Hoyhtya	
Board Development	Key Board Documents Board Binder Review – Packets, finances, legal docs, policies, etc. found in share point. First Things First Checklist – 9 important documents to include. Review of where to	Jeff Gunther

	<p>find these important items: Articles of Incorporation, Bylaws, Charter Agreement, MSA with Athlos Academies, Audit Documents, Board minutes for 12 months, Policy Manual.</p> <p>Board members are asked to choose one item to review before the next board meeting.</p>	
Committee Reports		
Director's Report	<p>Community Relations; Employee Updates; Facilities; Athlos Home Court</p> <p>Priorities for the upcoming school year: Student Culture, Related services (SPED) Teacher Coaching and Evaluations.</p> <p>Student Culture: PBIS focused, Teach positive behavior in all areas of the school. Support teachers with PD and coaching on managing classroom behaviors.</p> <p>Community Relations: Enrollment slightly over 800 as of 7/24/2017. Teachers will be calling the families on their class lists next week. This will gauge commitment and begin a positive relationship with families.</p> <p>Employee Updates: close to completing teacher hiring. Three positions are open at this time. We will hire additional staff as enrollment increases.</p> <p>Tech coordinator, added maintenance/custodial services and office receptionist may be positions that will be posted as enrollment grows.</p> <p>Directors Report serves as a motion: Second: Josh Hirschfeld Motion carries</p>	Dan McKeon
Academics Update	<p>Review non-MCA data Discuss plan for sharing year-end academic data</p> <p>Based on last years data the focus will be on School Culture. Retention of students who start in Sept. will have a positive impact.</p>	Dan McKeon

	<p>MCA's will be un-embargoed on August 7th.</p>	
<p>Monthly Financials Report</p>	<p>June Financial Statements and Enrollment Update</p> <p>Enrollment for 17/18 as of 7/24/17: 806 students 5 offers out would increase to 811 13 students on the waitlist Waitlist in 1, 2, 6 and 7th grades Enrollment has stayed steady for the past several weeks.</p> <p>July 10th Finance Committee Meeting overview: Discussion of breakfast and lunch prices. Committee recommends an increase in prices to 2.85 for lunch and 1.55 for breakfast. Finance Committee recommends approving the budget.</p> <p>Review of June financials: Calculated Ratio as of June 30 1.57 Fund balance 5% Number of days cash: 44.84 Cash 776k – few accounts rec, other accounts payable and Employer payables. This will effect financials for June. Sept 15th official file submit to MDE.</p> <p>Within budget expectations.</p> <p>Audit Process: Audit in October – review statements, accruals and submissions to MDE. Start review prep in Sept. Final Report in Nov. Report will be presented.</p> <p>Report serves as a motion: Second: Stephanie Gardner Motion carries.</p>	<p>Jonathan Gillen and Jeff Gunther</p>
<p>Finance Committee</p>	<p>Lunch price increase (action below); 2017-2018 Budget (discussion below); Athlos Academy HQ Donation (action below)</p>	<p>Josh Hirschfeld and Jonathan Gillen</p>

	<p>July 10th Finance Committee Meeting overview: Discussion of breakfast and lunch prices. Committee recommends an increase in prices to 2.85 for lunch and 1.55 for breakfast. Finance Committee recommends approving the budget.</p> <p>Report serves as a motion: Second: Stephanie Gardner Motion carries.</p>	
Governance Committee	No Meeting this Month	Stephanie Gardner
Discussion Items		
2017-2018 Budget	<p>Discussion of questions raised about the 2017-2018 budget</p> <p>Maintenance – address students culture. Dan met with Brad on Friday. Recommendation to have two custodial on staff next year.</p> <p>Guidance Counselor line item in the budget, is this a new position – No, we continue with a Social Worker this year the same as last year, not adding a counselor. We will also have a SPED Director, Title Coordinator, and EL Coordinator onsite this year for support.</p> <p>Faculty Stipends: Those who lead after school and extra-curricular activities will be paid out of the faculty stipend budget. Will the increase in teachers lead to increase in instructional guides: We will not increase the number of instructional guides. Free up the two guides we currently have to spend more time in classrooms. Dan and Lisa will also spend time providing guidance.</p> <p>Substitute: Staff will use AESOP Sub management system to help organize daily subs, looking at the option of building sub who is in the school on a daily basis. Sub orientation/training day will be offered to subs and we may offer a higher rate for those who attend the training.</p> <p>Para Support: Paraprofessional position is posted and we will be hiring additional</p>	Dan McKeon

	<p>support. This includes EL, Title and SPED as well as general ed. We have hired a SPED Director. Management fee line item is the fee for the Master Service Agreement with Athlos Academies and will be discussed at the finance meeting next month. Junior High Sports: we will offer activities over the course of the school year. Priority of possible three addition positions at 800 students: Enrollment will drive the option to hire. Travel Line Item: includes mileage, each department has separate needs and funds for items such as PD. Busing: Live link from PowerSchool to routing program used at Trobec's. Should result in quicker routing process. Dan is meeting with Trobec's next Monday. Additional bus expense is planned for. Add busing update from Dan to August agenda.</p>	
Stakeholder Survey Results	<p>Discuss results of the 2016-2017 stakeholder surveys Data packet provided to board. Dan has met with several Athlos parents. Feedback has been positive for success in year two. Focus on student culture will result in a positive environment for all.</p> <p>Jeff: Review highlights and positives, found items of growth and those will be the focus for improvement.</p>	Dan McKeon
ADDED: Additional Special Board Meeting in August	<p>Dan would like a special meeting to be added in order to discuss handbooks, policies and additional items that need to be reviewed and discussed with the board before PD starts August 21st. Discussion of Handbook, policies and MCA's at this meeting.</p> <p>Special Board meeting scheduled for August 7th at 5:00pm.</p>	
Action Items		
Donation Acknowledgement	<p>Acknowledge donation from Athlos Academies Finance Committee recommends accepting the donation acknowledgment.</p>	Josh Hirschfeld

	<p>Motion to accept the donor signature form: Mikey Lucia Second : Josh Hirschfeld Motion carries</p>	
Data Sharing Agreement	<p>Data sharing agreement with Athlos Academies Motion to move the Data sharing agreement with Athlos Academies to the August 7th meeting: Josh Hirschfeld Second Stephanie Gardner Motion carries</p>	Jeff Gunther
2017-2018 Cash Flow Projection	<p>Review 16-month cashflow based on 2017-2018 budget Motion to approve the 16-month cashflow based on 2017-2018 budget: Josh Hirschfeld Second: Stephanie Gardner Motion carries</p>	Jonathan Gillen
2017-2018 Lunch Price	<p>Approve lunch price for 2017-2018 Breakfast: 1.55 Lunch 2.85 Motion to approve the increase in breakfast and lunch prices as recommended: Mikey Lucia Second: Josh Hirschfeld Motion carries</p>	Jonathan Gillen
Lease Aid Application	<p>Approve Lease Aid Application Board members each signed the document. Motion to approve the Lease Aid Application as provided: Josh Hirschfeld Second: Stephanie Gardner Motion carries</p>	Jonathan Gillen
New Teacher Hires	<p>Approve new teacher hires:</p> <p>Melissa O’Connell – 1st grade Belinda Bergren – EL Coordinator/Teacher Lisa Otte – Assistant Director / SPED Director Ashleigh Meckle (Field) – Social Studies Amybeth Loesch – 4th grade Joel Schofield - SPED Teacher Nancy Rupp – Food Service Josephine Kiffmeyer – Food Service Nancy Stellmach – Title Coordinator/Teacher</p>	Dan McKeon

	Motion to approve new teacher hires as read aloud and listed above: Josh Hirschfeld Second: Stephanie Gardner Motion carries	
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Special Board Meeting: Monday, August 7th at 5:00 PM room 133
Next Regular Meeting: Monday, August 28th at 5:00 PM room 133

Adjournment: Motion to adjourn the meeting: Josh Hirschfeld
Second Stephanie Gardner
Motion carries meeting adjourned at 6:41 pm