

Special Education Teacher Job Description

School Overview

Athlos Academy of St. Cloud is a public, tuition-free elementary charter school. Our school offers a unique approach that empowers students to live fulfilling, responsible, and successful lives by building on our three foundational pillars: Prepared Mind, Healthy Body, and Performance Character. Athlos students develop critical thinking and problem-solving skills as well as a broad knowledge base and healthy lifestyle habits. Our school culture celebrates high academic achievement, fosters individual growth in fitness and Performance Character, and promotes regular family engagement.

Mission

Athlos Academy of St. Cloud empowers students to live fulfilling, responsible, and successful lives by building on the three foundational pillars of Prepared Mind, Healthy Body, and Performance Character.

Vision

Athlos Academy of St. Cloud produces students who are well-prepared to face the challenges of life through development of critical thinking skills and a broad knowledge base, healthy lifestyle habits, and cultivation of performance character. The daily educational experience includes promoting a rich and engaging academic curriculum, a healthy lifestyle, and strong Performance Character.

These traits include:

- Grit: Rising-up to meet challenges and persevering in spite of failure
- Leadership: Making responsible decisions and motivating others to action
- Social Intelligence: Navigating relationships and interactions with respect and confidence
- Focus / Self-Control: Focusing our minds and bodies by resisting distractions and activelyconcentrating
- Optimism: Believing that effort today improves tomorrow
- Curiosity: Finding wonder and passion in the experience of learning
- Energy / Zest: Engaging in life with enthusiasm and excitement each day
- Courage: Taking risks and standing up for what is right
- Initiative: Taking action to help ourselves and others without being asked
- Humility: Allowing accomplishments to speak for themselves
- Integrity: Striving to do the right thing all the time
- Creativity: Thinking "outside the box" and solving problems with innovation

Position: Special Education Teacher

Reports to: Special Education Coordinator

Supported by: Lead School Administrator and Special Education Coordinator

Minimum Qualifications Required:

Education: Minimum Bachelor's Degree.

Experience Preferred: Teaching experience preferred, but not required.

Certification Required: Tier 3 or tier 4 special education teaching license in the State of MN and

licensure to teach in assigned areas of responsibility.

Characteristics of the Successful Candidate:

- Growth mindset
- Reflective practitioner
- Innovative
- Creative problem solver
- Willing to take risks
- Highly organized
- Effective at time management
- Seeks out professional learning
- Willing to continue to learn and try new strategies/ protocols
- Willing to plan and work collaboratively with a team
- Able to build relationships with students from a variety of backgrounds
- Good communicator and active listener

Job Duties:

Under the direction of the School Administrator, the Licensed Special Education Teacher develops and provides specialized instruction to meet the unique needs of students with disabilities; evaluates and assesses student progress against instructional objectives; and functions as IEP Manager to assigned students.

- Provides research-based specialized instruction to address the instructional goals and objectives contained within each student's IEP.
- Assesses student progress and determines the need for additional reinforcement or adjustments to instructional techniques.
- Employs various teaching techniques, methods and principles of learning to enable students to meet their IEP goals.
- Develops and implements annual Individualized Educational Program (IEP) plans for students to include: present levels of educational performance, special education needs, instructional goals and objectives, and the special education and related services required to meet those goals.
- Adheres to procedural requirements, including due process timelines.
- Coordinates the delivery of special education services in each student's IEP.
- Serves as primary contact for the parent.
- Schedules team meetings.
- Conducts special education evaluations and reevaluations.
- Establishes and maintains student control and discipline in the classroom, school premises or during school
 activities by communicating expectations of appropriate behavior. Employs and implements a classroom
 structure and consistency to encourage student responsibility, cooperation and mutual respect consistent
 with district policies and procedures.
- Provides instructional direction to paraprofessional support staff: assigns activities, provides guidance and instructional oversight.
- Collaborates and consults with educational professionals and community service providers (i.e., social services, public health, medical providers, etc.) regarding the needs of students. Provides consultation to classroom teachers regarding classroom adaptations, instructional modifications, adaptive equipment, behavior modification plans and other similar instructional interventions to meet the needs of students with disabilities.
- Performs other comparable duties of a like or similar nature or other duties as assigned.
- Provides professional expertise and assistance to individuals, other district staff and the community concerning areas of instructional expertise/knowledge.
- Attends training sessions, conferences, seminars, district and departmental meetings.

Keeps abreast of changing developments, trends, instructional and educational technologies.

Essential knowledge and specialized subject knowledge required to perform the essential functions of the job:

- Current knowledge of special education laws, rules and regulations and District policies and procedures.
 The ability to apply these to help insure District compliance.
- Skilled in administering, scoring and interpreting special education assessment tools and procedures.
- Knowledge of teaching principles, practices, techniques and approaches.
- Knowledge of child development theories and development stages and needs.
- Knowledge of current trends, theories and technologies pertaining to learning and instruction.
- Knowledge of assessment procedures and techniques, test construction and evaluation methods.
- Knowledge of instructional strategies, techniques and interventions related to job assignment.
- Understanding of basic office equipment and software used by the district in maintaining records and files (i.e. word processing software, student record databases).
- Knowledge of instructional technologies and software, equipment, tools and devices used presenting instruction, documenting assessments, student progress or other classroom administrative requirements of the district.
- The skill and ability to communicate both orally and in writing.

To Apply: Please submit a resume, cover letter, three letters of recommendation and a copy of your teaching license to khill@athlosstcloud.org and csmith@athlosstcloud.org