



**ATHLOS ACADEMY OF ST. CLOUD  
BOARD OF DIRECTORS MEETING  
MN Charter District #4250**

Date: August 30, 2023      Time: 8:00AM  
Location: 3701 S 33<sup>rd</sup> St., St. Cloud, MN, Conference Room

Board Member	Present/Absent
Pat King	Present (zoom)
Catherine Georgewill	Present (zoom)
Kerin Helmke	Present (zoom)
Kim Anderson	Present (zoom)
Ember Reichgott Junge	Absent
School Leaders: Jen Geraghty (Present) Minute Taker: Kate Hill Guests: Rod Haenke (VOA), Jada Lidstrom	

The meeting was called to order at 8:05 am

Topic	Discussion/Conclusion	Notes
Call to Order	Motion to call to order: Pat King	Pat King
Roll Call	Pat King Kate Georgewill Kerin Helmke Kim Anderson	Pat King
Declaration of Conflicts of Interest	None	Pat King
Approval of Agenda	Approval of Agenda for the August 30, 2023 Board Meeting.  Motion to approve the agenda: Kerin Helmke 2 <sup>nd</sup> : Catherine Georgewill Motion Carries, all in favor	Pat King
Community Comment	None	Pat King
Consent Agenda	23-24 Employment Proposal June 29, 2023 Board Minutes June 2023 Finance Reports July 25, 2023 Finance Minutes July 2023 Finance Reports August 24, 2023 Finance Reports Narcan Policy (reviewed by our school council, Laura Booth)	Pat King



	<p>Transportation Contracts (3)</p> <p>Motion to approve all items on the consent agenda:  Kim Anderson  2<sup>nd</sup>: Kerin Helmke  Motion Carries, all in favor</p>	
Director's Report	<p>Jen shared that we have our welcome back night tonight. Staff are excited about our changes. Bus times are earlier, confirmed bussing, staff and families are excited. Starting an after school program. Enrollment is down, hovering around 300. Athlos is known for getting new students right before school starts and right after. Summer school went wonderfully, we got a lot of work done.</p> <p>Pat shared that Kate Hill is coming on as the Assistant Executive Director. Pat spoke to the benefit of promoting from within vs. hiring external candidates and how having leadership that has been with the school for years will contribute to the growth of the school.</p> <p>Catherine shared that it can be difficult for the staff to have a new leader, and that it can also be hard for the new leader to start at a school that has a strong staff. She strongly supports the move in hiring from within. Saves us time and money, and we now have someone who is already invested.</p>	<p>Pat King  Jen Geraghty</p>
Finance Report	<p>June Financials  July Financials  July Finance Meeting Minutes</p> <p>Our 2023 audit will take place in September.</p> <p>Motion to approve the finance report and minutes:  Kerin Helmke  2<sup>nd</sup>: Pat King  Motion Carries, all in favor</p>	<p>Pat King</p>
Old Business	<p>None</p>	<p>Pat King</p>
New Business	<p>Benefits and HealthiestYou: An update was presented to the board regarding increased HealthiestYou pricing which is incorporated into staff benefits.</p> <p>Motion to approve the increase in pricing to continue including HeathlietYou as part of benefits:  Kerin Helmke</p>	<p>Pat King  Jen Geraghty</p>



	2 <sup>nd</sup> : Pat King Motion Carries, all in favor	
23-24 Board Training Plan	23-24 Board training plan  Pat spoke to the benefit of the training chosen and that the board will learn how best to service the board and fulfill the duties.  Motion to approve the 23-24 board training plan: Catherine Georgewill 2 <sup>nd</sup> : Pat King Motion Carries, all in favor	Pat King
Ratification of June 2, 2023 Board Election Results	The election resulted in the following individuals being re-elected to the board: Pat King, Catherine Georgewill and Ember Reichgott-Junge. We welcome Kim Anderson as a new School Board Member.	
23-24 Conflict of Interest Statements	Pat shared that a conflict of interest form needs to be completed by each member of the board annually.	Pat King Jen Geraghty
23-24 Delegations	Board Chair: Patricia King Board Secretary: Kerin Helmke Board Treasurer: Catherine Georgewill  Will change Kerin's role Treasurer and Catherine's to Secretary. Will bring to next board meeting.  Motion to approve the 23-24 Board Delegations with role changes in mind: Kerin Helmke 2 <sup>nd</sup> : Catherine Georgewill Motion carries, all in favor	Pat King
23-24 Board Committee Designations	<b>Finance Committee</b> Patricia King, Board Chair Kerin Helmke, Treasurer Jennifer Geraghty, Executive Director Jenny Abbs, BerganKDV <b>Personnel Committee</b> Patricia King, Board Chair Ember Reichgott-Junge, Board Member <b>Executive Committee</b> Patricia King, Board Chair Kerin Helmke, Treasurer Jennifer Geraghty, Executive Director Catherine Georgewill, Secretary <b>Board Development Committee</b> Patricia King, Board Chair Kerin Helmke, Treasurer	Pat King Jen Geraghty



	<p>Jennifer Geraghty, Executive Director</p> <p>Motion to approve the 23-24 Board Committee Designations: Kerin Helmke 2<sup>nd</sup>, Catherine Georgewill Motion carries, all in favor</p>	
Designation of Bank 23-24	<p>Motion to designate Bremer Bank as the financial institution for the school's activities.</p> <p>Pat King 2<sup>nd</sup>: Kerin Helmke Motion carries, all in favor</p>	Pat King
Approval of Bank Payments for 23-24	<p>Motion to grant Jennifer Geraghty, Executive Director approval rights as noted in Policy #7108, as well as other rights listed in Policy Segregation of Duties Finance Policy.</p> <p>Motion to grant Pat King, Board Chair, payment approval rights as well as other rights listed in Policy #7108 Segregation of Duties Finance Policy.</p> <p>Pat King 2<sup>nd</sup>: Kerin Helmke Motion carries, all in favor</p>	Pat King
Delegation of Authority to Make Electronic Fund Transfers 23-24	<p>Motion to delegate an individual the authority to make electronic fund transfers: Board Chair Pat King, Executive Director Jen Geraghty, Jenny Abbs or her designee at BerganKDV (now Creative Solutions).</p> <p>Pat King 2<sup>nd</sup>: Kerin Helmke Motion carries, all in favor</p>	Pat King
Designation of Official Newspaper 23-24	<p>Motion to designate the St. Cloud Times as the official school newspaper for the 23-24 school year.</p> <p>Kerin Helmke 2<sup>nd</sup>: Catherine Georgewill Motion carries, all in favor</p>	Pat King
Board Correspondence and Communication	None	Pat King
<b>Adjournment move to closed Personnel Committee meeting session.</b>	Kerin Helmke makes a motion to adjourn the meeting at 8:39am.	Pat King

**Adjournment: 8:39AM**

<b>Upcoming Meetings</b>			
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September 7 <sup>th</sup>	Open Board Self-Evaluation Meeting	8:00AM	AASC/Zoom
September 21 <sup>st</sup>	Finance Committee Meeting	8:00AM	AASC/Zoom
September 21 <sup>st</sup>	Personnel Committee Meeting	8:30AM	AASC/Zoom
September 27 <sup>th</sup>	School Board	8:00AM	AASC/Zoom