
I. PURPOSE

The purpose of this policy is to establish the protocol that must be observed prior to granting approval for fieldwork that requires transportation.

II. POLICY

- A. All proposed fieldwork must be pre-approved by the school administration. Consideration for approval shall include:
1. The trip's alignment to academic standards;
 2. The trip's intent to supplement, not supplant, curriculum; and
 3. Any competing risk or liability issues associated with travel, destination, or activity.
- B. All approved fieldwork shall assure:
1. Athlos Academy has determined that the use of a publicly owned school bus is the most appropriate form of transportation.
 2. Communication with parent/guardians must take place with at least one week's notice.
 3. Off-site trips must include a 1:8 chaperone to student ratio unless otherwise approved by school administration.
 4. All fieldwork must take place within the regular hours of the school day.
 5. No child can be charged a fee for participating in fieldwork.
 6. Any child who is unable to attend the fieldwork shall be provided an alternate but academically equivalent assignment.
- C. Athlos Academy's Governing Board shall be consulted in any case in which a field trip presents a potential risk or liability unique to the proposed type of travel, destination, or activity.

Related Documents:

Field Trip Request Form