



Parents/guardians of students under nine years of age who ride the school bus are required to sign an agreement to comply with the following:

- A parent/guardian or designee who is at least 12 years of age must be present when the student gets on the bus in the morning.
- A parent/guardian or designee who is at least 12 years of age must be present at the bus stop to receive the student in the afternoon.
- It is the responsibility of the parent/guardian to provide to bus operator with the names and a working phone number for those persons authorized to receive the student at the bus stop.
- School bus operators shall not refuse transport of a student to school in the morning, even if the student is not supervised in accordance with this policy.
- School bus operators shall not permit a student to disembark in the afternoon if the parent/guardian or designee is not there to meet the bus.
- The bus operator must return the student to school if the parent/guardian or designee is not there to meet the bus.
- Upon returning to the school, the student may be released only to a school administrator or designee.
- Any violation of this policy shall be reported to school administration.

STUDENT INFORMATION

Student name (first & last)

Student age

BUS STOP DESIGNEE

Designee name (first & last)

Designee age if not at least 18 years of age

Designee relation to the student

Designee phone number

PARENT INFORMATION

Parent name (first & last)

Parent phone number

AUTHORIZATION

By signing below, you agree to the above terms and to allow the named designee to attend to drop off and receive your student at the bus stop.

Parent/guardian Signature

Date

Administrative Purposes

Copied and emailed to Transportation Services

Date Processed:

Processed by: